

The information in this form is required in creating or updating your retirement records and is important when processing your payroll documents.

Employee Information

I am exempt from having New Mexico Educational Retirement contributions deducted from my payroll check due to one or more of the following reasons (please check):

1. _____ Casual or part-time employee.
Assignment not to exceed 25% FTE (full-time equivalency) annually.
2. _____ Casual or part-time employee.
Current CNM student enrolled in a full-time degree or certificate program.
3. _____ Current retiree from a NM Education (ERB) School or Institution.
Returning to work; working 25% FTE annually or earning less than \$15,000.
4. _____ Current retiree from NM Education (ERB) School or Institution with a
return to Work Certification. (Certificate must be turned in with this form.)
5. _____ Current retiree from a Public Employees Retirement Associate (PERA) organization

Employee Printed Name

Social Security Number

Employee Signature

Date

Employer Certification

This is to certify that the above is exempt from New Mexico Educational Retirement Contributions. Verification information is provided by student, payroll or personal records.

Business Office Signature

Date