
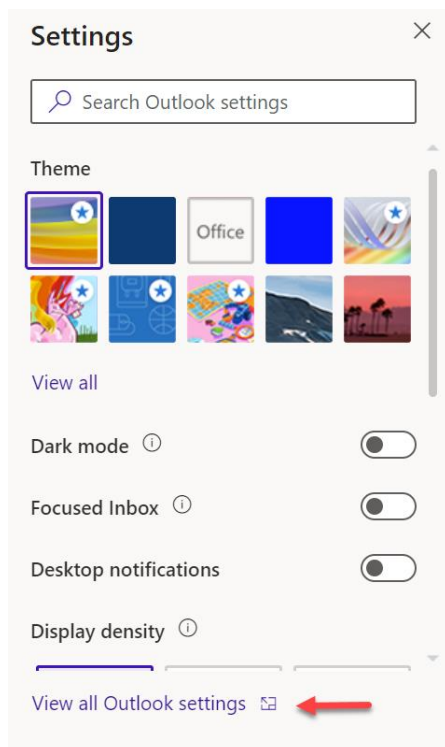


Enable Report Phish Button Outlook Online

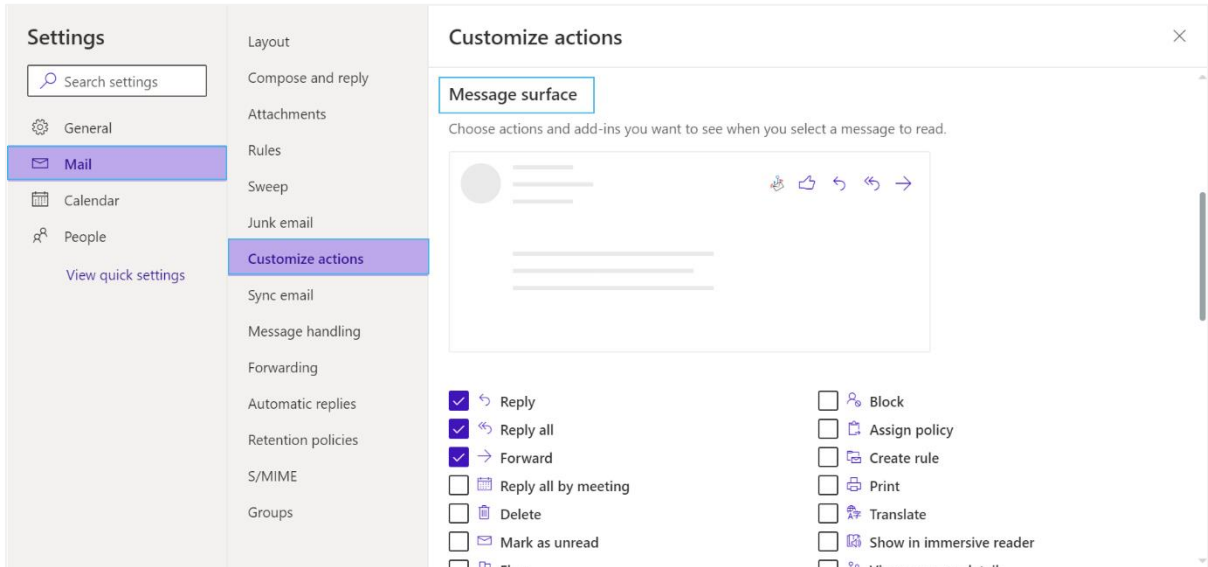
Follow the steps below to enable the Report Phish (Phish Alarm) button within Outlook online (Office 365).

Navigate to Outlook Settings

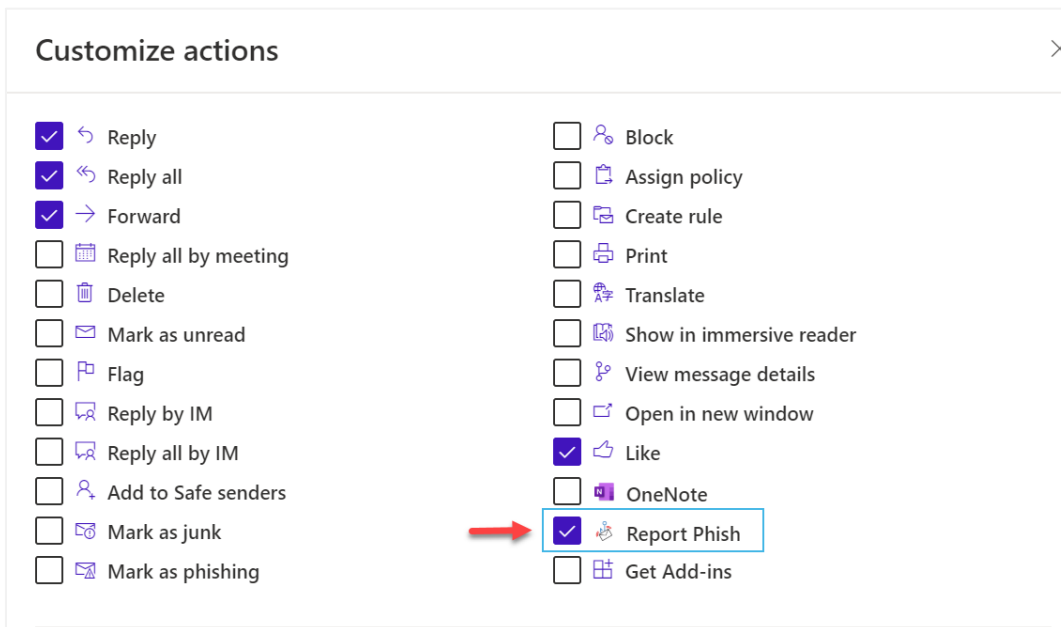
1. Navigate to webmail.cnm.edu or <https://outlook.office.com/>.
2. Enter your CNM Email and Password > **Sign In**.
3. In the top right corner of the page, select .
4. At the bottom of Settings, select **View all Outlook settings**.



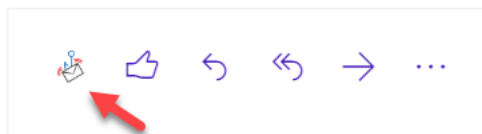
5. Select **Mail > Customize Actions >** and in the right pane scroll down to the **Message Surface** section.



6. Select **Report Phish** to enable the action for your email messages.



7. Select **Save**.



8. **Report Phish** displays in the upper-right corner of the Reading Pane in an incoming email.