



CNM Dual Credit Program Frequently Asked Questions

Q: Who is eligible for the Dual Credit Program?

A: The Dual Credit Program offers tuition-free college classes for high school students attending a participating high school in central New Mexico. Students must currently be enrolled at least half-time at a public, private or charter high school.

Home school students, ages 15-18, are also eligible. Home school students must be 15 years of age by the start of the term in which they will be taking CNM courses.

Q: Can I appeal the age restriction to participate in Dual Credit?

A: Students below the high school level and home school students under 15 years of age must follow the Underage Appeals Admission Process outlined at cnm.edu/admissions. (Please note it is CNM's policy to not admit below a ninth-grade level.)

Q: What high schools participate in the CNM Dual Credit Program?

A: Most Albuquerque area high schools participate in CNM's Dual Credit Program; other high schools throughout the state also participate. Students should check with their high school principals or counselors to make sure a CNM Dual Credit Agreement is on file with the New Mexico Public Education Department. Students can also view our list of [participating high schools webpage](#).

Q: What classes are available to me as a Dual Credit Student?

A: Dual Credit students can take college-level courses numbered 1000 or higher (except fitness courses).

Q: How are the credits awarded when I take a college course at CNM?

A: For every CNM credit hour, you will receive .33 high school elective credits. For example, if you take a 3 credit CNM course, you will earn 1 high school elective credit. A few high schools have aligned curriculum with the New Mexico Public Education Department to enable students to earn core high school credit for courses taken at CNM.

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Q: Can I take remedial (900 level) courses as a Dual Credit student?

A: Dual Credit students are not allowed to take remedial (900 level) courses. These courses do not count towards Dual Credit. Students/parents are also required to pay tuition and fees for 900-level courses.

Q: How many college classes can I take each term?

A: Dual Credit students can take up to 18 credit hours each term. However, this is not recommended. Dual Credit students are strongly encouraged to meet with a CNM Academic Advisor to determine the number of classes that best fit with the high school schedule.

Q: Is there a maximum number of college courses I can take prior to high school graduation?

A: No, students can take as many classes as they would like to help toward the goal of earning a certificate or associate's degree. Public and private high school students should check with their counselors to determine which college classes will apply toward high school graduation.

Q: Do I need to travel to a CNM campus to take college classes?

A: No, Dual Credit students can take classes online. Some CNM courses are offered at high school locations. Students can ask their high school counselor for the list of the CNM classes offered at their school.

Q: What am I financially responsible for as a CNM Dual Credit Student? Do I pay any tuition or fees?

A: Dual Credit students do not pay any tuition or registration fees for courses numbered 1000 and above. Dual Credit students/parents are responsible for any lab/course fees. Students should always print their Schedule of Classes from their *myCNM* accounts to ensure they have a zero balance. Course and lab fees are due within 24 hours of registering for classes.

Q: What about textbooks?

A: Dual Credit students who attend an APS High School or School of Choice should have textbooks covered by the school. Charter schools and other school districts may cover textbooks. Private and homeschooled students are responsible for textbooks. Students are encouraged to communicate with their high school counselors to ensure textbook coverage.



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Textbooks can come in physical or digital format. Digital textbooks are known as includedED Digital Textbooks. includedED is a program that electronically delivers the required book automatically to the student on the first day of class. Information should also be included in your course syllabus provided on the first day of class. Students should check their class schedule in their myCNM student account for includedED bookstore charges. If you have these charges on your account, you do not need to pay them if your high school is covering the cost of textbooks (applies to public and charter high school students).

Q: How do I access my physical textbook?

A: APS High School or School of Choice:

Step one: Fill out the online form, [Where is my textbook?](#) to communicate with APS library services, request textbooks or find the status of your textbook. Please visit the [APS website](#) for further information.

Step two: Once your textbook is ready, proceed to the CNM Bookstore CNM Main Campus Bookstore 719 University SE Marketplace@CNM Albuquerque, New Mexico 87106 to pick up your textbooks. Also be sure to take your CNM ID card or know your CNM ID number when picking up textbooks.

Charter School and other school districts:

All other high school students must print a copy of their schedules from their myCNM account and obtain a textbook charge form from their high school counselor. Students should bring their printed schedule and textbook charge form to a CNM Bookstore to pick up required textbooks.

Private school:

Students can check with their counselors as the school may pay for the textbooks.

Home-school:

Students are responsible for the cost of textbooks.

Q: Do I need to have completed the ACT/SAT or Accuplacer to take CNM classes?

A: Students must show that they have met course prerequisites by submitting ACT or SAT scores to CNM Admissions or by taking CNM's Accuplacer Assessment to test for college-level



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course placement. Some CNM courses do not require an Accuplacer or ACT/SAT score; check the CNM catalog.

Q: Will my instructors know that I am a Dual Credit student?

A: CNM does not disclose student type to instructors.

Q: May I take a Dual Credit class if I don't live in CNM's district?

A: Students must attend a New Mexico high school at least half-time to participate in CNM's Dual Credit Program; the high school must have a dual credit agreement on file with NMPED. Students should check with their high school counselor.

Q: Can Dual Credit students get a free bus pass?

A: Yes, Dual Credit students are eligible to receive a free bus pass when they bring their printed schedule to the Student Activities Office.

Q: Will my parents be able to access my CNM records?

A: The Family Educational Rights and Privacy Act (FERPA) prohibits CNM faculty and staff from discussing grades or enrollment status with anyone other than the student and high school administration unless an Authorization for Release of Educational Records has been completed and submitted by the student to CNM Admissions.

Q: How do the college classes I take at CNM impact my overall GPA or transcript?

A: Dual Credit classes are used to calculate the student's overall GPA and do show up on their official CNM transcript.

Q: Will college classes I take at CNM impact my high school GPA?

A: Taking CNM classes will impact high school GPA. Students should talk to their high school counselor about how GPA will be impacted.

Q: If I do not pass my CNM classes, can they be repeated?

A: Yes, Dual Credit students can repeat a class a second time. Both classes will show up on the official transcript, but the higher grade is used to calculate the overall GPA. If Dual Credit students need to take a class for a third time, they must get permission from the CNM academic school in which the course is offered.

Please visit cnm.edu/dualcredit for more information about the Dual Credit Program at CNM.



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Q: Can I audit a CNM class as a Dual Credit student?

A: No, Dual Credit students cannot audit classes.

Q: What CNM services are available to me as a Dual Credit student?

A: Dual Credit students have full access to all CNM Student Services, including computer labs, libraries, tutoring services, Job Connection Center, and activity clubs.

Q: What if I require special assistance?

A: According to New Mexico's Dual Credit statute, special accommodations must be provided by the high school district or state charter school. However, high school students who may need special services are encouraged to make an appointment with CNM's Accessibility Services, which can help determine what accommodations are required.

Q: Will the general education courses I take at CNM transfer to a 4-year college?

A: General Education courses should seamlessly transfer to UNM, NMSU and other New Mexico state schools. Students are encouraged to meet with a CNM Academic Advisor to make sure they are taking classes that will transfer to the college they plan to attend. It is also recommended that they check with the four-year college.

Q: Once I graduate from high school, what steps do I take to continue my education as a CNM Freshman? Do I need to re-apply to CNM?

A: Dual Credit student accounts are automatically changed from a Dual Credit student type to a beginning freshman student type for the next fall term. This means the student does not need to re-apply to CNM. Please reach out to dualcredit@cnm.edu or CNM Admissions if you are unsure that your account was automatically switched, or if you would like to have your account switched sooner.

Q: Do grades received in my CNM classes impact my Lottery Scholarship eligibility?

A: No, Dual Credit classes do not impact a student's eligibility for the Lottery Scholarship.

Q: Do grades received in my CNM classes impact my future financial aid?

A: Yes, a failing grade in a Dual Credit class can have a negative impact on a student's future financial aid. It is recommended students speak with a Financial Aid advisor.

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