

Central New Mexico Community College

Purchasing Department
525 Buena Vista SE
Bldg A, Room #109
Albuquerque, NM 87106
(505) 224-4546

Amendment/Addendum # 1

DATE: Wednesday, January 9, 2013
TO: All Offerors of Record
FROM: Keith Adams, CNM Sr. Buyer
SUBJECT: Amendment/Addendum #1 to P-328 "Roof Consultant, Observer and Related Services (On Call)."

This addendum becomes part of the Contract Documents.

Offerors are required to acknowledge receipt of this addendum in the space provided on page 27; Section E. ***SIGNATURE OF FIRM'S AUTHORIZED REPRESENTATIVE FOR RFP #P-328***

Questions / Clarifications as follows:

Question 1: On page 29, Section G, second line:

- a. NM doesn't have a registration number for roof consulting. Is this a state registration number?

ANSWER: Please use attached Updated Section G. CNM is not requiring design professional services for the RFP so a certification number is not required.

Question 2: Please consider the attached rate schedule in order to make all applicants rates the same name and categories.

ANSWER: Please see attached CNM RATE SCHEDULE to submit under Section D, Article IV, Paragraph B.

Question 3: Please consider the following bidding profile for the ATC Reroof, in order to establish equal bidding parameters.

Bids to include:

- a. Investigation and Design Review.
- b. Provide Full time observation (8hr day/ 40hr weeks). We recommend the following formula to determine the days that an observer would be on site
 - 1) _____ Total Sqft ÷ 750 sqft /per day production = _____ Total days.
- c. Provide final inspections, manufactures inspections and close out items.

- d. Also include all other costs you will need for example administrative, mileage and per Diem.

ANSWER: Submit under Section D, Article IV, Paragraph A the following cost breakdowns for Project 1 (ATC Re-Roof).

Preconstruction Costs:

Your fee should include investigation and design review in addition to all other pre-construction services described in the scope of work of the RFP and in Attachment A, "Roof Consultant, Observation and Related Services" per RFP P-328, Project #1 ATC Re-roof Article III, i. , Schematic Design Phase through vi., Bidding Phase.

Construction Costs:

Provide Observation costs on a per day production fee basis to include all services described in the scope of work of the RFP and in Attachment A, "Roof Consultant, Observation and Related Services" per RFP P-328, Project #1 ATC Re-roof Article III, vii., Construction Phase through viii., Project Close Out.

Estimate per day production fee of \$__ /day (not including NMGRT) based upon CNM's current estimate of 83,000 Total Sqft ÷ 750 sqft /per day production = 111 Total days. Attached you will find a pdf drawing of the ATC building. The yellow line on the pdf drawing indicates the re-roof perimeter.

Post Construction Costs:

Provide costs related to post construction services as described in the scope of work of the RFP and in Attachment A, "Roof Consultant, Observation and Related Services" per RFP P-328, Project #1 ATC Re-roof Article III, ix, One year Warranty Phase.

Question 4: Are the Cost proposals to be clearly marked and in a separate sealed folder?

ANSWER: No, this is not required. The price is a part of the response. Offeror should include price with the rest of their proposal.

CNM RATE SCHEDULE

CNM RFP P-328

COST PROPOSAL

FIRM:	
ADDRESS:	
CITY/ST/ZIP	

RATE SCHEDULE		DESCRIPTION	AMOUNT	
1	Project Manager	Hourly		
2	Roof Observer	Hourly		
		Weekly		
3	Field Specialist/Roof Inspector	Hourly		
4	Administrative Assistant	Hourly		
5	Drafting Tech	Hourly		
6	Other	Hourly		
OTHER COSTS		RATE		% (-) (+) MARKUP
		DESCRIPTION	AMOUNT	
1	Core Testing Must be pre-approved Provide copies of receipts at billing			
2	Moisture Survey Must be pre-approved			
3	OTHER - Please Identify. Include any other items you feel are necessary to complete this form that were not included.			

NOTE 1: Any other service between awarded contract and CNM shall be by mutual written agreement.

NOTE 2: Escalation of any rate shall be limited to a "not to exceed" of the previous calendar year CPI.

NOTE 3: CNM does not pay per diem or mileage for work performed in its district.

UPDATED SECTION G: AFFIDAVIT FORM FOR RFP #P-328

STATE OF NEW MEXICO

COUNTY OF (_____)

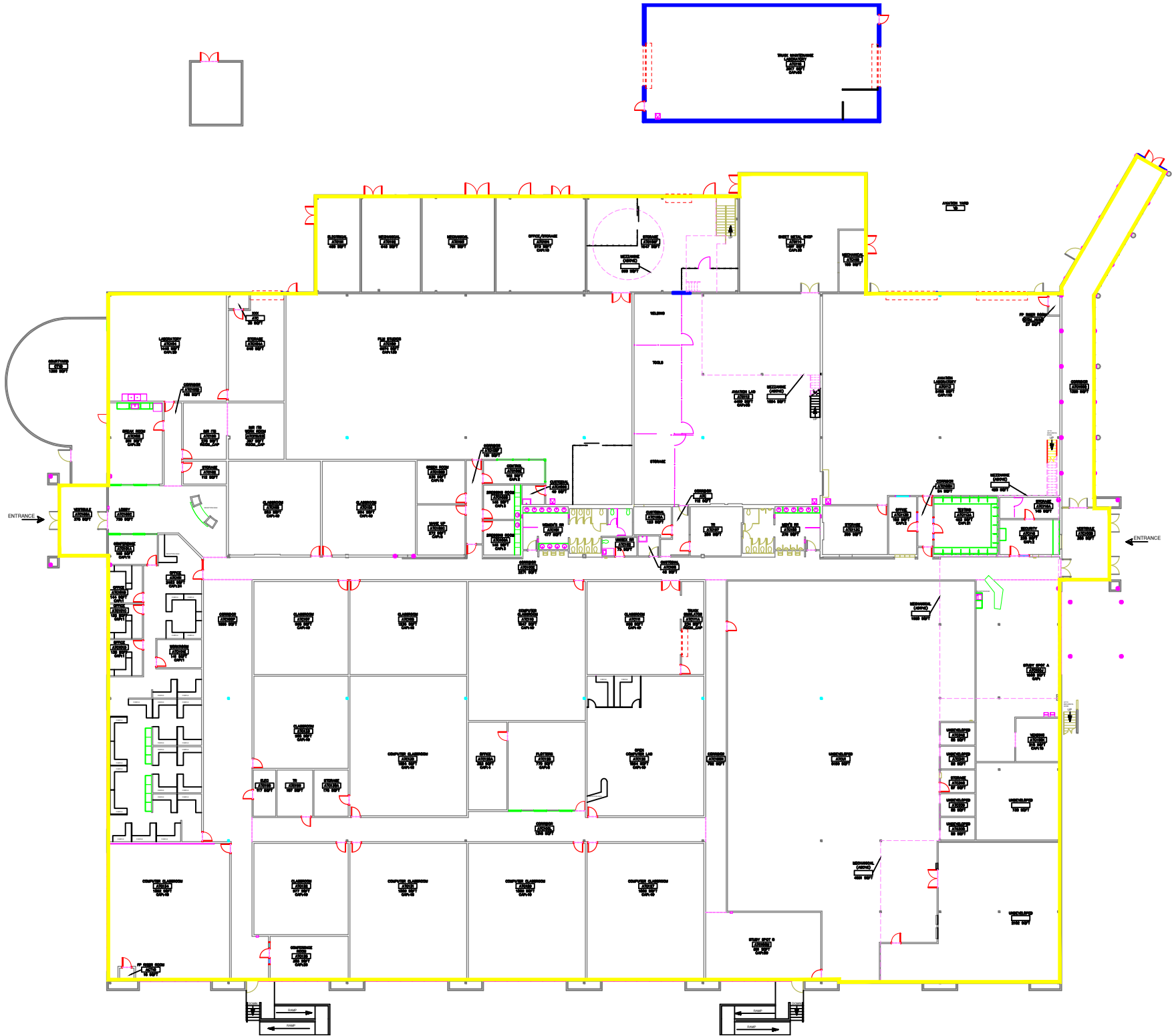
I, _____, being a Roofing Consultant, hereby state and affirm as follows:

1. I have responded to the Central New Mexico Community College ("CNM") Request for Proposal for Consultant Services.
2. In connection with responding to said Request for Proposal, I submit herewith additional information regarding my ability to perform Consultant services.
 - A. I currently have professional liability (errors and omissions) insurance with (carrier), _____ (policy number), _____ (effective date) __/__/__, in the amount of \$ _____ which provides coverage for injury to persons or property (including client's) arising out of the negligent performance of professional services rendered by me, my agents or employees.
 - B. I have notified my errors and omissions carrier of the following problems or potential claims against me or the above named business during the last three (3) years:
Name of Claimant: _____
Amount of Claim: _____
Nature of Claim: _____
3. The following legal actions have been filed against me during the last three (3) years:
Name of Case: _____
Court in which filed: _____
Date of Filing: ____/____/____
Disposition: _____
4. The following judgments have been entered against me or the above referenced during the last three (3) years.
5. I or the above referenced business possess sufficient financial resources and Consultant personnel and support personnel to properly perform the services requested by CNM in its Request for Proposal for Consultant Services.

(Name)

(Title)

(Date)



INDICATES MEZZANINE OR ENCLOSURE ABOVE