Service Learning
Student Performance Evaluation

Student Name: ___________________________ Agency Name: ________________________________

Hours Scheduled to Serve: _________ Date: _________________

Evaluation Performed by (Name & Title): ________________________________________________________

1. **RESPONSIBILITY**: Is responsible and completes assigned duties. Is punctual, organized and handles agency environment in a complete and professional manner.
   
   A. Excellent 
   B. Good 
   C. Adequate 
   D. Needs Improvement

   Comments: 
   _______________________________________________________________________________________
   _______________________________________________________________________________________
   _______________________________________________________________________________________

2. **COMPETENCE**: Understands and follow written and oral directions effectively. Is enthusiastic and shows a willingness to work as a team with agency staff and/or clients.

   A. Excellent 
   B. Good 
   C. Adequate 
   D. Needs Improvement

   Comments: 
   _______________________________________________________________________________________
   _______________________________________________________________________________________
   _______________________________________________________________________________________

3. **COOPERATION**: Works well with supervisors, staff and clients the agency may serve. Is professional, courteous and responsive. Recognizes and values diversity.

   A. Excellent 
   B. Good 
   C. Adequate 
   D. Needs Improvement

   Comments: 
   _______________________________________________________________________________________
   _______________________________________________________________________________________
   _______________________________________________________________________________________

4. **QUALITY OF SERVICES**: Strives to achieve accuracy in accomplishing assigned duties. Understands agency’s mission and the connection between service and learning.

   A. Excellent 
   B. Good 
   C. Adequate 
   D. Needs Improvement

   Comments: 
   _______________________________________________________________________________________
   _______________________________________________________________________________________
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(Please feel free to provide additional comments for each section on separate sheets of paper)