

CNM Faculty Senate Meeting Minutes

Attendance	Date: 11/18/16	Time: 1:00pm	Location: MS 301	
School	Checked Box Indicates Presence		Names of Voting Members: First, Last (alphabetical)	
AT	<input checked="" type="checkbox"/> Eric Barros (Vice Chair)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BIT	<input checked="" type="checkbox"/> David “Jim” Batzer	<input checked="" type="checkbox"/> Charles Milazzo (Treasurer)	<input checked="" type="checkbox"/> Robert Stone	<input type="checkbox"/>
CHSS	<input checked="" type="checkbox"/> Debarashmi Mitra	<input type="checkbox"/> Daniel Peterman	<input checked="" type="checkbox"/> Phillip Schoenberg	<input checked="" type="checkbox"/> Sue Taylor (Secretary)
HWPS	<input type="checkbox"/> Karen Ball	<input type="checkbox"/> Renee Barela-Gutierrez	<input type="checkbox"/> Christopher O’Donnell	<input type="checkbox"/>
MSE	<input checked="" type="checkbox"/> Terri Koontz	<input checked="" type="checkbox"/> Patricio Rojas	<input checked="" type="checkbox"/> Scott Whitlock	<input checked="" type="checkbox"/> Aaron Wilson
SAGE	<input type="checkbox"/> Aaron Cowan	<input checked="" type="checkbox"/> Everetta Mora	<input type="checkbox"/> David Valdés (Chair)	<input type="checkbox"/>

CNM Offices & Representatives (Non-Voting)	ACE Learning Center	<input type="checkbox"/> Don McIver
	CNM Connect	<input type="checkbox"/> Herbert Hathaway
	Dean of Students	<input type="checkbox"/> Dr. Rudy Garcia
	Disability Resource Center	<input type="checkbox"/> Mark Cornett
	Student Government	<input type="checkbox"/>

Guest(s)	Kalynn PirkI
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CNM Faculty Senate Meeting Minutes

Quorum (1/2 of the senate membership)	Action Taken
Quorum established.	

Approval of Agenda	Action Taken
Robert moved to accept agenda and Aaron seconded. Agenda approved.	

Approval of Minutes from Previous Meeting	Action Taken
Patricio moved to accept, Scott seconded. One abstention. Minutes accepted.	

Announcements	Action Taken
AT has a new senator – will be at first meeting next year.	

Topic: Online College	Presenter
<p>Kalynn Pirkl presented information about CNM’s Online College.</p> <p>Described how the program started – the research shows the target audience is young white females – probably people in New Mexico but perhaps not in the metro area. People are willing to pay for convenience. Will charge \$150 per credit hour. Online College students will be in a separate bucket. It will be housed under SAGE. The program will be a fast-track program (7 week format). Starting with AA in business. Two most in-demand fields are business and health care. Will start in Fall 2017 – plan a cohort of 30. Asked if they had considered the completion rates of online classes – yes and they are planning a support system of achievement coaches, tutors, etc. Asked about an orientation seminar – yes there are plans for online readiness courses and other wrap around services.</p> <p>Concerns expressed include:</p> <ul style="list-style-type: none"> • the length of courses • the ability to maintain standards for gen-ed courses 	Kaelyn Pirkl

CNM Faculty Senate Meeting Minutes

<ul style="list-style-type: none"> • stated “target” market • the higher cost • compliance with CNM’s stated mission • are we creating a market or meeting a need? need to make sure we not just developing a predatory model and the value needs to be clearly set out. • what will happen or what will the college be doing if the program fails? • is it backwards to have a launch date when the program is not ready? • are we risking the reputation of CNM? <p>Question posed – what is our ability to do anything, we’re discussing but what can we accomplished? Part of why we’re discussing this is so we can discuss this with our colleagues within our schools and get feedback.</p>		
Actions Taken	Person Responsible	Deadline

Topic: Complaint Form Link		Presenter
<p>Summary – that the link not be on every page and that the link be to process rather than form. Suggestion that it be on the page after student has signed in to CNM Learn. Right now the link is on all courses but that has caused concern. One concern is instructor employability. Does it fall under CBA? Is it a back door approach to get around the CBA clause that student evaluations can’t be used in class assignment decisions? How will this be used by deans and Ads? This is an attempt to be in compliance with SARA.</p> <p>Suggestion: link to process page but put big blue button on that page. Also seems like many of these complaints stem with the desire to be heard and that perhaps it should be communicated to the student that they will have the opportunity to evaluate the instructor to see if that will meet their needs (e.g. the test is too hard vs. something else). How does the process work? When does an instructor learn a complaint has been filed? Perhaps the environment has changed and students are complaining more. There is a place for someone to give positive feedback. Idea – a chat service to help student understand their complaint.</p> <p>It was suggested that we all educate ourselves about how our deans handle complaints. Complaint Process Definitions should be linkable and at the top.</p>		Eric
Actions taken	Person Responsible	Deadline

CNM Faculty Senate Meeting Minutes

Topic: Master Shells		Presenter
Question raised about whether or not instructors should be required to use certain resources. Concern was raised that FS's conversation about this will lead to Sydney deciding to standardize across the college.		Eric
Actions to be taken	Persons Responsible	Deadline
Our comments today will be passed on to David.		

Topic: Faculty Feedback in Syllabi		Presenter
Aaron had sent a suggestion to Sydney for wording in the syllabus. He did not like the suggestion because it did not reference positive feedback. Sydney sent it to John Cornish, who wrote another suggestion. Point is, if faculty plan to use it, it should say in the syllabus that you plan to do so. Consensus is that the revision is too long. Also suggested that this be put on master syllabus. It's encouraged that this be used in the first two weeks of class.		Aaron Wilson
Actions to be taken	Person Responsible	Deadline
Aaron will revise again and send to us and Sydney.	Aaron	

Topic: Communication Protocol		Presenter
Communication – call for volunteers tabled. Everetta volunteered.		
Actions to be taken	Person Responsible	Deadline

Call to Adjourn		Action Taken
Aaron moved to adjourn, Scott seconded. Meeting adjourned at 3:10pm.		