

# CNM Faculty Senate Meeting Minutes

Attendance	<b>Date: 10/28/16</b>	<b>Time: 1:00 pm</b>	<b>Location: MS 301</b>	
<b>School</b>	<b>Checked Box Indicates Presence</b>		<b>Names of Voting Members: First Last (alphabetical)</b>	
<b>AT</b>	<input checked="" type="checkbox"/> Eric Barros (Vice Chair)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>BIT</b>	<input checked="" type="checkbox"/> David “Jim” Batzer	<input checked="" type="checkbox"/> Charles Milazzo (Treasurer)	<input type="checkbox"/> Robert Stone	<input type="checkbox"/>
<b>CHSS</b>	<input checked="" type="checkbox"/> Debarashmi Mitra	<input checked="" type="checkbox"/> Daniel Peterman	<input type="checkbox"/> Phillip Schoenberg	<input checked="" type="checkbox"/> Sue Taylor (Secretary)
<b>HWPS</b>	<input checked="" type="checkbox"/> Karen Ball	<input checked="" type="checkbox"/> Renee Barela-Gutierrez	<input checked="" type="checkbox"/> Christopher O’Donnell	<input type="checkbox"/>
<b>MSE</b>	<input checked="" type="checkbox"/> Terri Koontz	<input checked="" type="checkbox"/> Patricio Rojas	<input type="checkbox"/> Scott Whitlock	<input type="checkbox"/> Aaron Wilson
<b>SAGE</b>	<input checked="" type="checkbox"/> Aaron Cowan	<input checked="" type="checkbox"/> Everetta Mora	<input checked="" type="checkbox"/> David Valdés (Chair)	<input type="checkbox"/>

<b>CNM Offices &amp; Representatives (Non-Voting)</b>	ACE Learning Center	<input type="checkbox"/> Don McIver
	CNM Connect	<input type="checkbox"/> Herbert Hathaway
	Dean of Students	<input type="checkbox"/> Dr. Rudy Garcia
	Disability Resource Center	<input type="checkbox"/> Mark Cornett
	Student Government	<input type="checkbox"/>

<b>Guest(s)</b>	
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<b>Quorum (1/2 of the senate membership)</b>	<b>Action Taken</b>
Quorum has been established	

<b>Approval of Agenda</b>	<b>Action Taken</b>
Aaron Cowan moved to approve the agenda; Chris O'Donnell seconded. All in favor.	

<b>Approval of Minutes from Previous Meeting</b>	<b>Action Taken</b>
It was pointed out that we agreed to not use names in the minutes. Chris moved to approve with changes indicated; Aaron Cowan seconded. All in favor.	

<b>Announcements</b>	<b>Action Taken</b>
<ol style="list-style-type: none"> <li>1. Etiquette during meetings. Please raise your hand when you want to speak. After you are acknowledged you will have the floor until someone else is recognized.</li> <li>2. Thanks for feedback on AA tech standards draft. It was good feedback – will be combined with feedback from chair council and taken to tech standards committee.</li> <li>3. FS vacancies: AT, full time and at large vacancies. HWPS, one at-large vacancy.</li> <li>4. AA tech standards - one senator was told it would apply to liberal arts classes. Sydney said it would be left up to the schools to decide. The idea was not to take computers away from computer classes but to reduce the number of computers that need to be maintained. Goal – 25% reduction of college owned technology by 2020 in all degree and certificate programs. That goal is overall, not that every department has to cut 25%. Question was raised about obsolescence.</li> </ol>	

<b>Topic: Distance Learning Faculty Shells</b>	<b>Presenter</b>
Follow-up from last minute. The issue was discussed with Kevin Dooley, the current presidential fellow. Each school determines its own DL policy. The master shell was recommended to SAGE. Kevin Dooley also recommends that a master shell be adopted but that changes be made by a group. A discipline-specific group would oversee changes, the ability of instructors to make changes, etc. He will probably be making a recommendation along those lines. Thinks it will be better for the student's experience.	

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The Online College will be administered by SAGE and SAGE has adopted master shells. Conversations are continuing with faculty and administration about the degree to which faculty will have the ability to control what is in the DL classes. We had discussed presenting something from FS but are we duplicating other people's efforts? It was suggested that we talk with our constituents about this issue. One solution is to invite the faculty spearheading these discussions to update the FS. It was asked how much of a problem this is outside of SAGE. Other schools do use master shells. BIT does, has for quite a while. A survey was suggested. An agreement of the question(s) to ask our constituents is a good idea so that we're consistent. Then it was asked if deans and associate deans should be included in framing the questions. Should it be distributed to every school or some schools? Don't want to create an issue where there is no issue but also don't want to ignore faculty concerns. Sydney did say he was not aware of a push college wide for master shells. It seems we have been talking about two issues – online college and master shells. One idea is to have the new dean of the online college to come talk with faculty senate about that piece. For now we should stick with the issue of master shells.

Suggestions for action:

1. Survey faculty
2. Ask chairs  
Opinion on use of MS  
What are the rules that govern implementation and use
3. Ask deans  
Same as with the chairs

Which should we do first? Suggestion was made to ask chairs and deans first, collect the information and share. Then we can decide if we should survey faculty. We should indicate to chairs and/or deans that we may survey the faculty. It was also suggested that we ask to have a senator or two attend a chairs meeting.

Actions Taken	Person Responsible	Deadline
1. Daniel moved and Terri seconded to have David draft a message, send out to senators for feedback, and then send to chairs. 12 in favor, one abstention. 2. Invite LouAnne Lundgren to talk to us about online college.	1. David 2. David	

Topic: General Education Reform Statewide Committee Update	Presenter
Statewide committee has been tasked to do a feasibility study. Can we have a gen-ed program that combines essential skills and content requirements? Question was asked whether we need to include all five of the essential skills in assessments. That is not clear.	

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<p>There will not be courses on the essential skills – those skills will be included in courses. For example an English course could include essential skills of communication and critical thinking. It has been requested that each class has two of these essential skills.</p> <p>It was pointed out that the feedback process was cumbersome and overwhelming.</p>		
<b>Actions taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
David will send the current draft of the model to all senators. Would appreciate feedback.	David	

<b>Topic: Communication Protocol Request for Volunteers</b>		<b>Presenter</b>
<p>Would like to come up with a communication protocol. Standards for communicating with deans, schools, etc. Some work has been done but we now need another committee to continue to work on a protocol – to review and revise what’s been done and then presenting to senate for approval. It was asked if David could send out what we have so far so people understand what needs to be done.</p>		
<b>Actions to be taken</b>	<b>Persons Responsible</b>	<b>Deadline</b>
David will send out what has been done so far. Reply by email if interested.	David	

<b>Topic: Financial Guidelines</b>		<b>Presenter</b>
<p>Request for volunteers for considering financial guidelines. Terri volunteered. Charles, as treasurer, will be involved. The money is foundation funds and there are rules about what foundation money can be spent for.</p>		
<b>Actions to be taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
Terri and Charles will look at this, copy David.	Terri and Charles	

<b>Call to Adjourn</b>	<b>Action Taken</b>
David moved to adjourn, Jim seconded the motion. All in favor.	