

CNM Faculty Senate Meeting Minutes

I. Attendance

Date: 02/19/2016	Time: 1:00 PM	Location: MS 301
School	Checked Box Indicates Presence	Names of Voting Members: First Last (alphabetical)

AT	<input type="checkbox"/> Eric Barros (Vice Chair)	<input type="checkbox"/> Phelan Gavaldon (Treasurer)	<input type="checkbox"/>	<input type="checkbox"/>
BIT	<input checked="" type="checkbox"/> David "Jim" Batzer	<input checked="" type="checkbox"/> Charles Milazzo	<input checked="" type="checkbox"/> Robert Stone	<input type="checkbox"/>
CHSS	<input checked="" type="checkbox"/> Nariman "Moni" Arfai	<input type="checkbox"/> Leonard Madrid	<input checked="" type="checkbox"/> Debarashmi Mitra	<input checked="" type="checkbox"/> Sue Taylor
HWPS	<input checked="" type="checkbox"/> Karen Ball	<input checked="" type="checkbox"/> Renee Barela-Gutierrez	<input type="checkbox"/>	<input type="checkbox"/>
MSE	<input type="checkbox"/> John "Mark" Danley	<input type="checkbox"/> Patricio Rojas	<input type="checkbox"/> Aaron Wilson	<input type="checkbox"/>
SAGE	<input type="checkbox"/> Therese Baca-Radler	<input checked="" type="checkbox"/> Everetta Mora	<input checked="" type="checkbox"/> Myra Reed (Secretary)	<input checked="" type="checkbox"/> David Valdés (Chair)

CNM Office & Representative (Non-Voting)	ACE Learning Center	<input type="checkbox"/> Don McIver
	CNM Connect	<input type="checkbox"/> Herbert Hathaway
	Dean of Students	<input type="checkbox"/> Dr. Rudy Garcia
	Disability Resource Center	<input type="checkbox"/> Mark Cornett
	Student Government	<input type="checkbox"/>

Guest(s)	
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II. Quorum (1/2 of the senate membership)	Action Taken
Quorum present.	N/A
III. Approval of Minutes from Previous Meeting	Action Taken
Minutes from January meeting approval motioned and seconded.	Minutes approved
IV. Approval of Agenda	Action Taken
Agenda approval motioned and seconded.	Agenda Approved
V. Faculty Guide for Textbook Adoption additions	Presenter
<p>Judith spoke about the Faculty Guide for Textbook Adoption additions that Chris Burns (Campbell) and Rachel Black were involved with when Judith was the Faculty Senate President. She showed the Faculty Guide for Textbook Adoptions Document on-screen and reviewed existing policy.</p> <p>Judith needs someone to take over this effort (complete the document, and distribute to Assoc. Deans and faculty). Later, maintenance and edits will be needed.</p> <p>She recommends taking the guide to Academic Affairs Council (AAC) when it is completed.</p> <p>She also discussed policies and pricing issues regarding textbook adoptions. There is a current policy on the CNM Academic Affairs “Key Processes” Web site. Judith’s work expands the existing policy to deal with issues that the existing policy does not.</p> <p>Regarding costs, the pricing policy can be challenging for faculty and department heads to understand, esp. markup and margin. Bundles and custom purchases are preferred by the bookstore, because they can change</p>	Judith Thomasson, SAGE instructor

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<p>the ISBN and reduce costs. Faculty must ask the bookstore staff what the books and bundles that they are considering actually cost, because they may be unable to accurately deduce that for themselves.</p> <p>Judith also discussed Open Educational Resources (OERs): CNM is an OER supporting institution, and so, information about this should be added to CNM’s existing textbook purchasing policy. The updated policy needs a file or link to a faculty list of who has experience with, or is developing OER material. Who will maintain this item will be determined if the list is created. Faculty Senate input is invited for information related to OER development—related information.</p> <p>Course Materials Categories has been added to the Academic Affairs Faculty Guide for Textbook Adoption for purchasing materials.</p>		
Actions to be Taken	Person Responsible	Deadline
Judith received commitment for Senate Faculty members will assist with this effort.	Moni Arfai, Charles Milazzo and David Valdes can assist. Sue Taylor will take over as the Team Lead	None Given

VI. Student Complaint Process		Presenter
<p>It is not the Senate’s role to deal with the Collective Bargaining Agreement (CBA) responsibilities. Information provided to David Valdés indicated that there can be files about employees that they are not allowed to see. The Faculty Senate is allowed to make recommendations to the union. It is inappropriate to make recommendations to CNM administrative lines.</p>		David Valdés
Actions to be taken	Person Responsible	Deadline
<p>Discussion held about this topic. It continued longer than the allotted time.</p> <p>David Valdés motioned to table this discussion until next faculty senate meeting, so that FS members can review relevant CBA sections related to this issue.</p> <p>Robert Stone seconds.</p> <p>Vote: Ayes: 10; Nays: 0; Abstains: 0</p>	David Valdés	March faculty meeting

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Discussion tabled until next meeting.		
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VII. Statewide General Education Steering Committee Activity		Presenter
<p>The steering committee is reviewing outcomes for the first time in over 25 years, so that they can determine whether they need to be modified to best represent the 21st century student. At CNM, representative bodies such as the Faculty Senate and others are part of this process. SAAC is another school-wide faculty committee that has been involved.</p> <p>David provided a handout of Gen Ed. Core Curriculum for A.A. and A.S Degrees sheet for Senate review and discussion.</p> <p>We wrote down our initial ideas about the answers to these two questions, and then we broke out into groups of 4 to discuss:</p> <ol style="list-style-type: none"> 1. What do you believe are the top 3-5 Outcomes that should occur for students who complete the general education core portion of their degree programs (of 24-35 credit hours)? 2. What would employers and universities expect, in your opinion? <p>David Valdés collected our notes.</p>		David Valdés
Actions to be taken	Persons Responsible	Deadline
Faculty Senate members' notes will be put into a spreadsheet for future review.	David Valdés	March meeting

VIII.		Presenter
Actions to be taken	Person Responsible	Deadline

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IX. Announcements	Presenter
<p>Budget reductions will mostly affect faculty salary and benefits for p/t faculty. Fewer class sections will be offered.</p> <p>CNM values based performance assessment with Mark Cornet: This discussion canceled, but you can contact David Valdés if you want to get involved in subcommittee work in this area.</p> <p>Interim discussion while waiting for Judith to arrive: One senator stated that the faculty management committee is planning to discuss the student complaint management process. CNM P/T faculty can feel “trapped” at CNM because they are not made F/T faculty, but they are getting bad faculty reviews that they do not know about. There are “secret files” that are not made official or observable to the P/T faculty members.</p>	
X. Adjournment and next meeting	
<p>Motion to adjourn meeting at 3:03 pm.</p> <p>Vote: Ayes: 10; Nays: 0; Abstains: 0</p> <p>Meeting adjourned.</p>	NA