

# CNM Faculty Senate Meeting Minutes

## ATTENDANCE

	<b>Date: 2-24-17</b>	<b>Start Time: 1:00 pm</b>	<b>Location: MS-301</b>	
<b>School</b>	<b>Checked Box Indicates Presence</b>		<i>Names of Voting Members: First Last (alphabetical)</i>	
<b>AT</b>	<input checked="" type="checkbox"/> Eric Barros (Vice Chair)	<input checked="" type="checkbox"/> Diana Lucero	<input type="checkbox"/>	<input type="checkbox"/>
<b>BIT</b>	<input checked="" type="checkbox"/> David “Jim” Batzer	<input type="checkbox"/> Charles Milazzo (Treasurer)	<input checked="" type="checkbox"/> Robert Stone	<input type="checkbox"/>
<b>CHSS</b>	<input checked="" type="checkbox"/> Debarashmi Mitra	<input checked="" type="checkbox"/> Daniel Peterman	<input type="checkbox"/> Phillip Schoenberg	<input type="checkbox"/> Sue Taylor (Secretary)
<b>HWPS</b>	<input type="checkbox"/> Karen Ball	<input type="checkbox"/> Renee Barela-Gutierrez	<input type="checkbox"/> Christopher O’Donnell	<input type="checkbox"/>
<b>MSE</b>	<input checked="" type="checkbox"/> Terri Koontz	<input type="checkbox"/> Patricio Rojas	<input checked="" type="checkbox"/> Scott Whitlock	<input checked="" type="checkbox"/> Aaron Wilson
<b>SAGE</b>	<input checked="" type="checkbox"/> Aaron Cowan	<input checked="" type="checkbox"/> Everetta Mora	<input checked="" type="checkbox"/> David Valdés (Chair)	<input type="checkbox"/>

<b>CNM Offices &amp; Representatives (Non-Voting)</b>	ACE Learning Center	<input type="checkbox"/> Don McIver
	CNM Connect	<input type="checkbox"/> Herbert Hathaway
	Dean of Students	<input type="checkbox"/> Dr. Rudy Garcia
	Disability Resource Center	<input type="checkbox"/> Mark Cornett
	Student Government	<input type="checkbox"/>

<b>Guest(s)</b>	
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## GETTING STARTED

<b>Quorum (1/2 of the senate membership)</b>	<b>Action Taken</b>
11 out of 19 senators present to establish quorum.	Meeting proceeded

<b>Approval of Agenda</b>	<b>Action Taken</b>
Approved.	Meeting proceeded

<b>Approval of Minutes from Previous Meeting</b>	<b>Action Taken</b>
<ul style="list-style-type: none"> <li>• The topic of the student complaint link needs clarification. The link is to the process, not the form.</li> <li>• Typos on course names</li> <li>• Non-inflammatory language suggested as a general guideline for minutes</li> <li>• Some concern over the use of names in the DL Master Course section</li> </ul>	<ul style="list-style-type: none"> <li>• Motion to approve: Daniel</li> <li>• Seconded: Jim</li> <li>• None opposed</li> </ul> <p>Minutes approved with corrections</p>

<b>Announcements</b>	<b>Action Taken</b>
FYI: SAGE is having some difficulties, with shrinking enrollment; there will not be a Reduction in Force (RIF) at this time. Many of IRW and Math classes are shrinking in enrollment.	None

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## TOPICS AND ACTIONS

<b>Topic: Textbook Adoptions Guidebook Review</b>		<b>Presenter</b>
Proposed changes: <ul style="list-style-type: none"> <li>• Target frame should be open in new window/tab.</li> <li>• Add checkboxes in the Yes/No column to criteria for evaluating a textbook.</li> <li>• It was said that there should either be a link or a description on how to get to community site on CNM Learn.</li> <li>• Recheck with Follett for currency/accuracy and how often do Follett policies change?</li> </ul>		David Valdés
<b>Actions</b>	<b>Person Responsible</b>	<b>Deadline</b>
Sen. Batzer will edit the document. The edited document will be presented at the next meeting.	Sen. Batzer Sen. Schoenberg	3-23-17 (completion of edits)

<b>Topic: Spring Elections</b>		<b>Presenter</b>
<ul style="list-style-type: none"> <li>• Term Endings</li> <li>• Sheet form will be sent to Senate. Sheet shows who is up for re-election and ability to be re-elected. All schools will hold elections during the Spring before the April meeting. Suggestions were given for email elections and/or Survey election. Aaron and Jim brought up questions about vote integrity using Surveys.</li> <li>• Jim was elected (we think?) by BIT for another term.</li> <li>• Question asked about PT/FT ratio for At-Large. If only one At-Large, it must be PT. If two, one FT/one PT.</li> <li>• David proposed that we extend Renee's term until Summer 18 to achieve staggering. Karen will be retiring. David also proposed extending Charles and Jim (pending election results) from BIT through this semester at least. Pending their acceptance.</li> </ul>		David Valdés
Vote: Shall we extend terms? Yes: 11, No: 0; Abst. 0		
<b>Actions</b>	<b>Person Responsible</b>	<b>Deadline</b>
Records update required	Sen. Valdés	3-23-17
Election template and details to school representatives	Sen. Valdés	2-30-17
Check on Jim's election	Sen. Batzer	3-23-17

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<b>Topic: Faculty Senate Web Spaces Management – Tech Officer</b>		<b>Presenter</b>
<ul style="list-style-type: none"> <li>• David proposes creating an officer position who will handle technical aspects of the website.</li> <li>• Organizational memory – needs to be streamlined to make future discussion and issues less repetitive and more efficient and available to Senators.</li> <li>• Question asked about what the position entails. Others would like more information about what the position entails before we create it. David went into more detail and showed the website and highlighted what this requires.</li> <li>• A senator proposed that maybe there should be two tech officers, but if chair maintains access, no second tech officer is needed.</li> <li>• Scott motioned to vote on; Aaron seconded</li> </ul> <p>Vote to create the Tech Officer position: Yay:10; Nay: 0; Abs: 1</p>		David Valdés
<b>Actions</b>	<b>Person Responsible</b>	<b>Deadline</b>
Develop Tech Officer description and duties – will present at next meeting	Sen. Valdés	3-23-17

<b>Topic: Statewide Gen Ed Reform Update</b>		<b>Presenter</b>
<ul style="list-style-type: none"> <li>• When we are talking about GenEd, we are talking about the core 35 hours students have to earn to get BA/BS and AA/AS, but not AAS. The model is confusing, and it is being worked on at the State level. Accounting and transfer are presenting problems. We have been assured that all Faculty Senates are going to receive access to a portal. David will let us know when this becomes available.</li> <li>• Question asked about what the plan is for the comments and how transparent the process for incorporating comments is going to be.</li> </ul>		David Valdés
<b>Actions</b>	<b>Person Responsible</b>	<b>Deadline</b>
Update from David at the next meeting	Sen. Valdés	3-24-17

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Topic: Online College and Continued Master Course Discussion		Presenter
<ul style="list-style-type: none"> <li>Who will be teaching the online courses? <i>Regular faculty will be teaching the courses.</i></li> <li>There is a concern about students paying more here and requirements may not be the same as those in traditionally taught classes.</li> <li>David talked to Kevin Dooley and brought up that one of the problems is definition, as we don't have a clear definition of what a Master Course is.</li> <li>Kevin expressed willingness to present to the faculty senate when his work is further along.</li> </ul>		David Valdés
Actions	Person Responsible	Deadline
Scott will request permission to be added to the Strategic Direction Team from LouAnne Lundgren and join the group.	Sen. Whitlock	3-24-17

Topic: Strategic Direction Oversight Committee update		Presenter
<ul style="list-style-type: none"> <li>Will be included in the agenda every time.</li> <li>SDOC oversees a lot of things (Online College, Sustainability, etc.). 24 Strategic Directions. All are supposed to achieve their goals by 2020.</li> <li>Information about Strat Direction Committees should be communicated to individual schools.</li> </ul>		David Valdés
Actions	Person Responsible	Deadline
David will check on Dual-Credit – who's teaching in the High Schools, etc.	Sen. Valdés	3-23-17
David will look into committee leadership and membership availability.	Sen. Valdés	3-23-17

ADJOURN

Call to Adjourn
Motion: Robert Second: Terri Yay: All Nay: None Abstain: None Time of adjournment: 3:00 pm