

CNM Faculty Senate Meeting Minutes

ATTENDANCE

	Date: Nov 3	Start Time: 1:00 pm	Location: MS302	
School	Checked Box Indicates Presence		<i>Names of Voting Members: First Last (alphabetical)</i>	
AT	<input checked="" type="checkbox"/> Eric Barros (Vice Chair)	<input checked="" type="checkbox"/> Diana Lucero	<input type="checkbox"/>	<input type="checkbox"/>
BIT	<input checked="" type="checkbox"/> D. Jim Batzer (Tech Officer)	<input checked="" type="checkbox"/> Robert Stone	<input type="checkbox"/>	<input type="checkbox"/>
CHSS	<input checked="" type="checkbox"/> Debarashmi Mitra	<input checked="" type="checkbox"/> Daniel Peterman	<input checked="" type="checkbox"/> Melanie Viramontes	<input checked="" type="checkbox"/> Amy Whitfield
HWPS	<input checked="" type="checkbox"/> Renee Barela-Gutierrez	<input checked="" type="checkbox"/> Charles Fatta	<input type="checkbox"/> Sean Haaverson	<input type="checkbox"/>
MSE	<input type="checkbox"/> Richard Elder	<input checked="" type="checkbox"/> Melissa Franklin	<input checked="" type="checkbox"/> Bradley Knockel	<input type="checkbox"/>
SAGE	<input checked="" type="checkbox"/> Aaron Cowan (Secretary)	<input checked="" type="checkbox"/> Everetta Mora (Treasurer)	<input type="checkbox"/> David Valdés (Chair)	<input type="checkbox"/>

CNM Offices & Representatives (Non-Voting)	ACE Learning Center	<input type="checkbox"/> Don McIver
	CNM Connect	<input type="checkbox"/> Herbert Hathaway
	Dean of Students	<input type="checkbox"/> Christopher Cavazos
	Disability Resource Center	<input type="checkbox"/> Ann Lyn Hall
	Student Government	<input type="checkbox"/> Jimmy Thompson

Guest(s)	
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CNM Faculty Senate Meeting Minutes

GETTING STARTED

Quorum (1/2 of the senate membership)	Proceed with Meeting
Quorum Present (12 present) <input checked="" type="checkbox"/> No Quorum Present <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Approval of Agenda		Proceed with Meeting
Changes:	Motion to Approve: Eric Second: Dan Yay: Unanimous Nay: Abstain:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Approval of Draft Minutes from		Approval Status
Changes:	Motion to Approve: Dan Second: Diana Yay: Unanimous Nay: Abstain:	Approved With Changes <input checked="" type="checkbox"/> Approved, As Is <input type="checkbox"/> Not Approved <input type="checkbox"/>

Announcements	Action Taken
Several vacancies in AT, BIT, HWPS, and MSE AT, BIT, and HWPS are at-large and must be PT faculty. MSE: FT senator vacancy to finish Scott's term CTL catering: Please let Dan know about strong red or green chile preferences. New Faculty Training: Erica Reed announced changes to new faculty training per Dan.	

CNM Faculty Senate Meeting Minutes

TOPICS AND ACTIONS

Topic: Transparent Course Costs Update		Presenter
		David
Actions	Person Responsible	Deadline
Catalog team indicates that course fees will be shown in Class Details	Brad	
Who is responsible for providing course fee information to catalog team?		
Administrative person for each school may be responsible for providing fee info		
Shouldn't there be something more obvious/clear for students		
Can we list "total costs" for the program		
These should be fees needed to pass the course not optional fees		
HWPS provides an orientation that includes information on fees		
Can we get concrete examples from Jimmy, etc of problems that exist		
Can we search by cost		
How often is the information updated		

Topic: Sustainability Curriculum Committee Bylaws Changes		Presenter
		David
Actions	Person Responsible	Deadline
Everetta and Melanie volunteer to look at bylaw revisions	Everetta	Next meeting
Unanimous consent		

Topic: Academic Integrity Policy		Presenter
		Melanie, Robert
Actions	Person Responsible	Deadline
Reformatted in active voice and added in language of attempt or intent	Melanie	
Talked with Chris from Academic Affairs about "preponderance of evidence"		
Debated whether "more likely than not" or "preponderance" should be used		

CNM Faculty Senate Meeting Minutes

Could we have policy that penalizes students for negligence		
The attempt to cheat does not have to be successful to qualify as dishonesty		
Streamlined violation of academic integrity definition		
Chain of command should be added.	Melanie	
Plan to vote on changes next meeting.		

Topic: CBE Policies and Steering Team Decisions		Presenter
		Kaylnn PirkI, Feng Chen
Actions: Presentation stated:	Person Responsible	Deadline
CBE is a strategic directive		
Steering team is represented across all departments at CNM		
Degrees/certificates defined differently (competency vs. courses)		
Flexible learning pace		
Mastery assessment is required not just minimum level of participation		
Students advance upon mastery		
Direct assessment is not commonly used		
Credit Hour based programs is more common and what CNM is pursuing		
CNM Flex: faster more personalized way to complete degree		
CNM is founding member of the Competency-Based Education Network (C-BEN)		
Picked model from Texas A&M Commerce, used for bachelor's of Org Leadership		
Uses rolling 7 week terms, 1 week breaks, fixed tuition per term, all-you-can-eat model		
Online students prefer shorter classes according to research		
Currently instruction is all DL		
Motivation for students is often getting finished quicker and saving money		
Students who don't finish class are re-enrolled in next class		
Will have to explore faculty compensation issues		
In Progress (PR) policy. Have to pass 1 competency in class to get PR grade		
Most courses have 3 to 6 competencies		
Suggesting that they might want to specify an amount like 25% of competencies so that it is uniform across all classes.		
After two PR grades, not completing in third block results in F		

CNM Faculty Senate Meeting Minutes

What is considered a Fully CBE class: well defined competency and summative assessment for each. Set 81% minimum standard on each competency (2 or 3 attempts), and give opportunity for acceleration		
Have a curriculum development and review team for each course		
Has master course syllabus template and course map template		
Suggested due dates and pacing guide is provided		
Regular and Substantive Interaction is a federal requirement		

Topic: Final Grade and Campus Closure		Presenter
Actions	Person Responsible	Deadline
Alternative time for final assessment may be arranged		
Should explore some language about some flexibility for final assessment		
Campus closure or weather events do not alleviate student responsibility for meeting deadlines is proposed.		

Topic: CNM Framework for Online Quality Assurance		Presenter
Actions	Person Responsible	Deadline
Survey is still out		
Could we send out a notice to faculty that survey is still out until Nov 10th		
Delaying further discussion until next time		

ADJOURN

Call to Adjourn

CNM Faculty Senate Meeting Minutes

Motion: Diana
Second: Melanie
Yay: Unanimous
Nay:
Abstain:
Time of adjournment: