

CNM Faculty Senate Meeting Minutes

ATTENDANCE

	Date: 7/28/17	Start Time: 1:00 pm	Location: MS 301	
School	Checked Box Indicates Presence		<i>Names of Voting Members: First Last (alphabetical)</i>	
AT	<input checked="" type="checkbox"/> Eric Barros (Vice Chair)	<input type="checkbox"/> Diana Lucero	<input type="checkbox"/>	<input type="checkbox"/>
BIT	<input checked="" type="checkbox"/> David “Jim” Batzer	<input type="checkbox"/> Charles Milazzo (Treasurer)	<input checked="" type="checkbox"/> Robert Stone	<input type="checkbox"/>
CHSS	<input type="checkbox"/> Debarashmi Mitra	<input checked="" type="checkbox"/> Daniel Peterman	<input type="checkbox"/> Phillip Schoenberg	<input checked="" type="checkbox"/> Sue Taylor (Secretary)
HWPS	<input checked="" type="checkbox"/> Karen Ball	<input checked="" type="checkbox"/> Renee Barela-Gutierrez	<input checked="" type="checkbox"/> Charles Fatta	<input type="checkbox"/>
MSE	<input type="checkbox"/> Terri Koontz	<input checked="" type="checkbox"/> Patricio Rojas	<input type="checkbox"/> Scott Whitlock	<input type="checkbox"/> Aaron Wilson
SAGE	<input checked="" type="checkbox"/> Aaron Cowan	<input checked="" type="checkbox"/> Everetta Mora	<input checked="" type="checkbox"/> David Valdés (Chair)	<input type="checkbox"/>

CNM Offices & Representatives (Non-Voting)	ACE Learning Center	<input type="checkbox"/> Don McIver
	CNM Connect	<input type="checkbox"/> Herbert Hathaway
	Dean of Students	<input type="checkbox"/> Dr. Rudy Garcia
	Disability Resource Center	<input type="checkbox"/> Mark Cornett
	Student Government	<input type="checkbox"/>

Guest(s)	Erica Volkers, Judith Tomason, Kevin Dooley
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GETTING STARTED

Quorum (1/2 of the senate membership)	Proceed with Meeting
Quorum Present <input checked="" type="checkbox"/> No Quorum Present <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Approval of Agenda	Proceed with Meeting	
Changes: none	Motion to Approve: Aaron Second: Robert Yay: 12 Nay: 0 Abstain: 0	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Approval of Minutes from Previous Meeting		Approval Status
Changes: none	Motion to Approve: Daniel Second: Aaron Yay: 12 Nay: 0 Abstain: 0	Approved With Changes <input type="checkbox"/> Approved, As Is <input checked="" type="checkbox"/> Not Approved <input type="checkbox"/>

Announcements	Action Taken
<ol style="list-style-type: none"> 1. Thanks to outgoing senators 2. There are academic coaches for international students. These are existing Academic Coaches who have had extensive training for international students. There are a small number of international student – they must be designated as international students. 3. Regarding increasing our funds: people can designate United Way donations, can donate directly to FS through CNM Foundation on the website, through CNM Foundation, through bank withdraw, Cnm.edu/donate at bottom of page choose other giving opportunities and then choose FS Fund. 	

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TOPICS AND ACTIONS

Topic: schedule meetings for next year		Presenter
<p>David's suggestion is that we have four meetings in the fall. Fall: Start first meeting on 9/8 and then every four weeks: 9/8, 10/6, 11/3, 12/1. Question was raised about compensation for part-timers. As far as David knows, there are no restrictions to the number of meetings. Spring: Start 1/26, 2/23, 3/23, and 4/20. Summer: 6/1, 6/29, 7/27 David moved to approve the schedule, Aaron seconded, unanimous approval</p>		David Valdés
Actions	Person Responsible	Deadline

Topic: Fall Initiatives		Presenter
<ol style="list-style-type: none"> 1. Master course Policy Framework 2. Academic integrity 3. Statewide Gen Ed Reform Participation <p>Senators should send out school-wide notices of fall initiatives, asking for input</p>		David Valdés
Actions	Person Responsible	Deadline

Topic: Intro to Master Course Policy Collaborative Development – Faculty Senate and Dean’s Council		Presenter
<p>Overarching goal – find the common interests of various parties: faculty, college, and students What are the common values and interests that these three groups share. If we can draft a policy that meets those common interests then it will be a workable policy</p>		Erica Volkers David Valdés

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Timeline: calls for ratification of the master course policy framework by December 1

July 28 – Introduction and value inquiry

Sept 29 – Draft policy by core working group (6 FS reps + David + Erica)

Oct. 6 – Draft policy review by FS and Deans Council

Oct 20 – Draft revision by core working group

Oct 25 – Presentation of draft review to a broader audience for their review

Nov 10 – End date for broader audience feedback

Nov 23 – final revision by core working group

Dec 1- ratification by FS of the master course policy framework

Erica sees it as bigger than just master courses – creating a policy for a framework of how we evaluate and ensure standards for DL classes

Question raised about student input – they would be included in “broader audience.”

Question raised about accountability of that feedback. Can we have some accountability for the feedback?

Systematic Considerations:

- What are things you’ve been hearing
- What are some of the challenges
- What are some of the opportunities
- What are some of the questions we need to ask

Please send David additional thoughts by email.

Are we moving toward a scripted scenario for our teaching?

It’s important that we define all the relevant terms so that we know what we’re talking about – e.g. master course shell vs. master courses.

There are several reasons why we are looking at this – some have to do with the Online College, accreditation, QM certification

Core Working Group

6 members of FS + David Valdés + Erica Volkens

Goals: 1) to determine common definitions, and 2) to draft and revise a master course policy framework based on common values and interests

If you want to be on the team send David an email

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<p>Key Considerations</p> <ul style="list-style-type: none"> • Quality assurance • Master course definition • Master course shell definition • QM principles • QM certification • QM Review • QM Customized Review • HLC Accreditation • “Locked-Down” • Minimum Standards • Continuous Quality Improvement <p>What are some of the shared goals - thoughts on goals, what do you value in your classes? One suggestion was to replace "college" with outside Interests/agencies such as accreditation agencies, licensing bodies, QM etc. Academic rigor/academic freedom Applicability/transferability - to other classes or after graduation Important that master courses will be designed by faculty. Related to this – what is the process for making revisions?</p>		
Actions	Person Responsible	Deadline

Topic: Master Course Policies	Presenter
<p>Course Development and Evaluation at CNM Was asked, as Presidential Fellow, to look at how CNM is compliant with NC SARA standards and to develop processes to ensure future compliance. (Natl Council for State Authorization Reciprocity Agreement) – NC SARA standards are same as accreditation and state HED, HLC. NMSU Alamogordo is now a leader – all courses must be reviewed by a certified QM reviewer. CNM has no QM certified courses. There must be an identifiable documented process. Bottom-line – there is a documentable process now. Once a course is added it is documented. Would like us to look at the questions he sent out to see if we can incorporate into our online courses.</p>	<p>Kevin Dooley</p>

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Actions	Person Responsible	Deadline

ADJOURN

Call to Adjourn

Motion: Robert

Second: Jim

Yay: 12

Nay: 0

Abstain: 3:05 pm

Time of adjournment: