

CNM Faculty Senate Meeting Minutes

Date: 11/16/2012 (FRI)	Meeting Time: 1:00 pm. – 3:00 pm.	Meeting Location: MS-420	
Attendees	Chair <input checked="" type="checkbox"/> Michael Crane (MSE)	Vice-Chair <input checked="" type="checkbox"/> Judith Tomasson (SAGE)	Secretary <input checked="" type="checkbox"/> Steve Glass (MSE)
	Treasurer <input checked="" type="checkbox"/> Cef Garcia-Heras (SAGE)	<input checked="" type="checkbox"/> Phelan Gavaldon (AT)	<input checked="" type="checkbox"/> Jason Manzanares (AT)
	<input checked="" type="checkbox"/> Barbara Bates (BIT)	<input checked="" type="checkbox"/> Kalynn Pirkl (BIT)	<input type="checkbox"/> Maxine Freed (CHSS)
	<input checked="" type="checkbox"/> Rinita Mazumdar (CHSS)	<input checked="" type="checkbox"/> Andy Russell (CHSS)	<input type="checkbox"/> Ron Reid (CHSS)
	<input checked="" type="checkbox"/> Shanna Davis (HWPS)	<input type="checkbox"/> Amy Rademacher-Neel (HWPS)	<input checked="" type="checkbox"/> Jennifer Schardt (HWPS)
	<input checked="" type="checkbox"/> Colleen McNamara (MSE)	<input checked="" type="checkbox"/> Roderigo Padilla (Acad Advisement)	
Guest(s)			
I/II . Determination of Quorum & Call to Order: Michael called the meeting to order at 1:00PM. A quorum was present.			
III. Approval of Agenda		Action Taken	
Michael requested that the Deans Council proposed late registration policy be added to the agenda. Andy moved to add the item, Shanna seconded. The motion passed unanimously.		Agenda was approved by acclamation.	
IV. Approval of Minutes from September 2012 Meeting		Action Taken	
Colleen moved approval, Kalynn seconded. Minutes were approved unanimously.		Minutes were approved by majority vote.	
V. CCC Bylaws Changes		Presenter	
Michael reviewed proposed changes to the CCC Bylaws, pertaining to identification of the CCC as a standing committee of the FS (Section II); Senators' participation in the CCC member selection process (Section III.B); and a procedure for removing a member of the CCC in accordance with FS bylaws (Section IV.A). CCC members consulted so far approve of the language.		Michael	
Actions taken		Person Responsible	Deadline
Phelan moved approval of the changed bylaws, and Andy seconded. The motion passed with one abstention by Cef, who felt he lacked guidance from CCC.			

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VI. Senate Resolution 2012a		Presenter
<p>Michael proposed Resolution 2012a to the FS, requesting compensation for PT faculty who serve on the FS. Total compensation would be less than \$500 per Senator per year. PT faculty represents 70% of faculty at CNM, and more appreciation for them should be expressed. The consensus of the FS was in favor of the resolution. Judith noted that an objective of CNM is to be known as a good college to work for. (A sideline discussion addressed the Chairs Council and its role in policy and curriculum development.)</p>		Michael
Actions taken	Person Responsible	Deadline
<p>Cef moved to send the resolution to the Deans Council, and Judith seconded. The motion passed unanimously.</p>		
VII. Deans Council Late Registration Proposal		Presenter
<p>Michael shared two alternative late registration proposals from Deans Council. Historically, students who register late do poorly in the courses. The long-term objective is to require a student to meet with the instructor and get approval for late registration. Barbara noted that many late enrollments occur because other sections are closed because of insufficient enrollment, and advocated for students' ability to self-enroll in another section without instructor approval as long as a cancellation may occur. Jason pointed out that differing parts-of-term can complicate the late enrollment issue. The administration plans to simplify the late enrollment approval process for faculty and to defer late admission decisions to faculty. Colleen expressed concern that administration will not support a faculty decision to deny late enrollments into an underfilled class. Michael stated that retention rate is now a more important consideration than enrollment, but Rodrigo predicted that Student Services is still focused on enrollment. Rinita shared the CHSS concern that poor students will drop and re-register for 12-week classes, reducing apparent retention rates. A single policy may not be applicable to all schools. Cef noted that it is in the interest of faculty to make the time between last enrollment and census day as long as possible, because students dropped after census day count against retention rates. Cef further noted that sit-ins should be allowed for students who have been approved for late enrollment, but haven't yet registered.</p>		Michael
Actions taken/to be taken	Person Responsible	Deadline
<p>Jason moved to express FS support for Deans Council Proposal I, with caveats discussed during the FS meeting. Phelan seconded. The motion passed unanimously.</p> <p>The FS decision will be forwarded to the Deans Council, with a copy to members of the FS.</p>	Michael	

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VIII. CTL Senate Representative		Presenter
Kalynn offered to represent FS on the CTL.		Michael
Actions to be taken	Person Responsible	Deadline
Michael will send Kalynn pertinent information about CTL.	Michael	
IX. FS meeting schedule for 2013		Presenter
Michael shared the proposed 2013 FS meeting schedule, which was approved by FS.		Michael
Actions to be taken	Person Responsible	Deadline
Michael will distribute the 2013 meeting schedule to Senators by email.	Michael	
X. Electronics in the classroom policy		Presenter
Michael reminded the FS that a proposed policy is still needed, noting that different classes and different instructors may need different policies. He asked Senators to gather information about how electronic devices are used their classes.		Michael
Actions to be taken	Person Responsible	Deadline
Information to be gathered by Senators	Senators	
XI. College Service Forums Spring 2013		Presenter
Michael advocated asking faculty about their opinions on the issue of college service vs. other duty hours. Andy shared a written summary of a previous CHSS break out discussion regarding Other Duty Hours vs. College Service Model. Andy further described recent conversations between the union and administration, as part of the Faculty Management Committee, regarding college service. Andy noted that the union contract refers only to "other duty hours" and not "college service", which causes confusion. Michael expressed his opinion that college service should lead to advancement, thought it currently does not. It is anticipated that conversations about the topic will be difficult. Andy advocated for close communication between FS and the union around the college service issue. Michael requested input from the FS about what questions should appear on a survey. Primary concerns are a clear definition of "college service" and a clear delineation of the number of college service hours required for each school. The FS brainstormed about questions for a faculty survey.		Michael
Actions to be taken	Person Responsible	Deadline
Michael will develop a faculty survey regarding college service and other duty hours, with input from Senators.	Michael and Senators	Beginning of Spring 2013 term, for discussion at January FS meeting

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X. Adjournment/Next Meeting	
The meeting was adjourned at 3:00 PM. Next Meeting: 01/18/2013 at 1:00 PM. Location: MS 402	