

CNM Faculty Senate Meeting Minutes

Attendance

Date: 10/16/2015	Time: 1:00 PM	Location: MS 301		
School	Checked Box Indicates Presence		Names of Voting Members: First Last (alphabetical)	
AT	<input checked="" type="checkbox"/> Eric Barros (Vice Chair)	<input checked="" type="checkbox"/> Phelan Gavaldon (Treasurer)	<input type="checkbox"/> x Robert Stone	
BIT	<input type="checkbox"/> Elizabeth Baros	<input checked="" type="checkbox"/> David “Jim” Batzer		
CHSS	<input checked="" type="checkbox"/> Nariman “Moni” Arfai	<input checked="" type="checkbox"/> Leonard Madrid	<input checked="" type="checkbox"/> Debarashmi Mitra	<input checked="" type="checkbox"/> Sue Taylor
HWPS	<input type="checkbox"/> Karen Ball	<input type="checkbox"/> Renee Barela-Gutierrez	<input checked="" type="checkbox"/> Amy Rademacher-Neel	
MSE	<input checked="" type="checkbox"/> John “Mark” Danley	<input type="checkbox"/> Aaron Wilson		
SAGE	<input checked="" type="checkbox"/> Therese Baca-Radler	<input checked="" type="checkbox"/> Everetta Mora	<input checked="" type="checkbox"/> Myra Reed (Secretary)	<input checked="" type="checkbox"/> David Valdés (Chair)

CNM Office & Representative (Non-Voting)	ACE Learning Center	<input type="checkbox"/> Don McIver
	CNM Connect	<input type="checkbox"/> Herbert Hathaway
	Dean of Students	<input type="checkbox"/> Dr. Rudy Garcia
	Disability Resource Center	<input type="checkbox"/> Mark Cornett
	Student Government	<input type="checkbox"/>

Guest(s)	John Corvino, Head CNM Safety & Security Department, and Robin Ramsey, CCC.
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I. Announcements and New Business	Presenter
<p>The 6 hour limit for service pay rule for P/T faculty does not apply for faculty senate meetings. P/T faculty may be paid for attending meetings.</p> <p>We should have an Executive Council of Students (ECOS) Representative meeting here with the Senate, preferably a student. Email will be sent to Dr. Garcia, Dean of Students to get a representative to come here to Faculty Senate meetings.</p> <p>AT, BIT, and HWPS need to send an invitation for their P/T faculty to join the Faculty Senate. Remind them that they can get paid \$27 per hour during the meeting for attending. MSE should have their P/T faculty election completed by 10.26.2015. Patricio Rojas, Don Helfrich and Melanie Will-Cole are the MSE P/T faculty election candidates.</p> <p>Convocation Faculty Survey should have data available to Faculty Senate by next Friday, 10.23.15. Faculty Senate should review it before it is sent to CNM Faculty. 2nd and 3rd questions should be reviewed.</p>	

I. Quorum (1/2 of the senate membership)	Action Taken
	QUORUM PRESENT

II. Approval of Minutes from Previous Meeting	Action Taken
<p>Motioned and seconded.</p> <p>Meetings from June and July 2015 meetings also approved and may now be posted on the official site.</p>	APPROVED

III. Approval of Agenda	Action Taken
	APPROVED

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IV. Student complaint process survey results information summary.		Presenter
		Nariman “Moni” Arfai
Actions Taken	Person Responsible	Deadline
<p>Survey Question 1. Survey Result: No.</p> <p>ACTION RECOMMENDED: Motion to approve creating a sub-team to clearly define and outline the faculty complaint/concern process.</p> <p>Motion made. No second. Senate Decision: No Sub-team approved.</p> <p>Q. 2. Survey Result: Yes.</p> <p>ACTION RECOMMENDED: Motion to approve creating sub-team to create a formal review process to assess the outcomes of student complaints on faculty reputation and official records.</p> <p>Motion made. No second. Senate Decision: No Sub-team approved.</p> <p>Q. 3. Survey Result: Equal Yes and No.</p> <p>ACTION RECOMMENDED: Motion to approve faculty senate creating a sub-team to examine the efficacy of the current formal complaint process.</p> <p>Motion made and seconded. Discussion period.</p> <p>Opposed vote: 10 In favor vote: 3. Senate Decision: No sub-team formed.</p> <p>Q. 4. Survey Result: Strong Yes.</p> <p>Should faculty senate propose a rubric to be used in the student complaint process to clearly define the procedures involved?</p>	<p>David Valdés, Monie Arfai, Aaron Wilson</p>	<p>Nov. 20, 2015</p>

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Senate Decision: No motion at this time.

Q. 5. Survey Result: Very strong Yes.

Should faculty senate request reports from the student complaint action project team?

1. If they allow a faculty senate liaison, the liaison can provide an initial report to get faculty senate up to speed
2. If they fail to allow a faculty senate liaison, then provide periodic reports to faculty senate.

Motioned and seconded.

Senate Decision: Approved by unanimous vote.

Q. 6. Survey Result: Very strong Yes.

Should faculty senate request a liaison senator to collaborate with the student complaint action project team?

Motioned and seconded. No discussion.

Senate Decision: Approved by unanimous vote.

Query: Is there a certain requirement to create a Faculty senate sub-team? Yes. It can be made by a motion and seconding, and majority approval.

Summary notes: Our initial priorities are to work with the report and liaison questions that were approved.

Phelan nominated Monie to be our liaison. Aaron volunteered. Amy volunteered, if eligible. David Valdés is also added for coordination.

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V. Attendance Policy Language		Presenter
<p>BACKGROUND: Faculty Senate Community in CNM Learn Discussion thread created with the following suggested language: The instructor's decision is final unless a mistake has been made. If the student believes a mistake has been made, he or she must contact the instructor within two working days of receipt of the drop notification.</p> <p>Another change as presented: Students who are dropped by an instructor for non-attendance will be notified at their CNM e-mail address. If the student believes a mistake has been made, he or she must contact the instructor within two working days of receipt of the drop notification.</p> <p>Motion to use the newly proposed wording. David Valdés made motion, Aaron Wilson seconded.</p> <p>Passed by unanimous vote.</p>		
Actions taken	Person Responsible	Deadline
New language will be sent to Executive Director of Academic Affairs, Lis Turkheimer as the Faculty Senate's proposed language.	David Valdés	Oct. 23, 2015
VI. Vote on Constitution change regarding Faculty Senate Senator election formula		Presenter
<p>Motion to table made and seconded. This topic will be reviewed at our next meeting, Nov. 20, 2015.</p>		David Valdés
Actions to be taken	Person Responsible	Deadline
Passed by unanimous vote.		

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VII. Change of time for Senate faculty meeting		Presenter
9-12 am time on Friday? Six members cannot attend at that time.		David Valdés
Actions to be taken	Person Responsible	Deadline
No motion made. Time remains the same.		

VIII. State of Security at CNM Discussion	Presenter
<p>Chief of Security, John Corvino welcomes faculty senate to call with questions or input. He is making a lot of changes at CNM based upon things that worked well at APD, where he worked before he came to CNM.</p> <p>We have 9 campuses, and CNM has 24-7 security coverage. Scheduling is their biggest challenge, but it is being managed effectively.</p> <p>Use our escort services night and day. You may have to wait a little bit, but it is worthwhile. CNM Security will let you into your car, jump start it, or change a tire when needed for faculty, staff, and students.</p> <p>A key element to reducing crime is establishing a clear, regular presence in many locations. CNM Security is moving the locations for all of their regular officer briefings from time to time to show a visible presence in different locations at unpredictable times.</p> <p>Officers are being sent to regularly meet with most CNM department heads to ask them what can be done to improve security. Corvino plans to do this once per month to check in.</p> <p>CNM officers' certification levels: Level 2 certification: all officers have it. Many now have Level 1 certification. No one will be Level 3 (firearm carrying). There is no plan to have this level of certification.</p> <p>Security is hiring more officers and hopes to hire 5 more people within a month or so. Current staffing is appx. 55 officers.</p>	John Corvino, Head of CNM Safety and Security, 239-0907

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CNM Security hires APD officers to patrol CNM campuses to increase security. APD officers earn overtime pay and increase their presence as part of the “Chief’s Overtime” APD program. John Corvino is ending their focus on staying in their cruisers; he wants them “walking the beat” to increase their presence throughout campus.

Clery report: There is a logbook at the dispatch office for public review of crime incidents. It is also online at CNM Security web page.

Corvino encourages individuals to use the Web to educate themselves about common tips to increase awareness of surroundings and common sense things to do to secure areas.

Q: How is CNM Security doing on rapid response in emergencies? How can you communicate this to students, faculty, and staff?

A: Emergencies are top priorities, and personnel immediately respond. Officers are not armed. Their primary purpose is to provide information and coordinate support with APD, fire dep’t., etc.

Actions to be taken N/A	Person Responsible	Deadline
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X. Vote on Term Limits, Duration Times, Elections		Presenter
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		Aaron Wilson
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Actions to be taken	Person Responsible	Deadline
Tabled until next meeting, Nov. 20, 2015.		

XI. College Curriculum Committee Update		Presenter
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College Curriculum Committee (CCC) Guest Speaker. CCC started an out-of-cycle proposal process, and they have started 3 new programs in January, and 2 modifications to start for new programs.		Robin Ramsey
These proposals are provided on the CCC handout provided today. They are for grants or certification programs. All will go to the governing board for approval next week.		

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This week they are starting new curricular proposals cycle. SAGE is making a lot of proposals that will affect prerequisites that will affect all other departments.

If a proposal is a lateral change, there is no need to go through CCC to be approved. If it is a drop or raise in level, it will have to go through CCC for approval.

Other departments will follow in the proposal process. By the end of year, all proposals will be processed to begin in Fall 2016.

Starting in 2017, CCC will split up the review process during spring and fall so that there are not so many proposals being reviewed at the same time.

CCC membership must be F/T faculty. Each school holds elections to replace existing members. CCC will start a formal affirmation to all faculty in Spring 2016.

Actions to be taken N/A	Person Responsible	Deadline
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XII. Adjournment and next meeting		
Meeting adjourned at 3:00 P.M. Next meeting on November 20, 2015 at 1 PM, MS 301.		