

CNM Faculty Senate Meeting Minutes

| | | | |
|---|--|--|--|
| Date: 02/15/2013 (FRI) | Meeting Time: 1:00 pm. – 3:00 pm. | Meeting Location: MS-402 | |
| Attendees | Chair <input checked="" type="checkbox"/> Michael Crane (MSE) | Vice-Chair <input checked="" type="checkbox"/> Judith Tomasson (SAGE) | Secretary <input checked="" type="checkbox"/> Steve Glass (MSE) |
| | Treasurer <input type="checkbox"/> Cef Garcia-Heras (SAGE) | <input checked="" type="checkbox"/> Phelan Gavaldon (AT) | <input type="checkbox"/> Jason Manzanares (AT) |
| | <input type="checkbox"/> Barbara Bates (BIT) | <input checked="" type="checkbox"/> Kalynn Pirkl (BIT) | <input checked="" type="checkbox"/> Maxine Freed (CHSS) |
| | <input type="checkbox"/> Rinita Mazumdar (CHSS) | <input checked="" type="checkbox"/> Andy Russell (CHSS) | <input type="checkbox"/> Ron Reid (CHSS) |
| | <input checked="" type="checkbox"/> Shanna Davis (HWPS) | <input checked="" type="checkbox"/> Amy Rademacher-Neel (HWPS) | <input type="checkbox"/> Jennifer Schardt (HWPS) |
| | <input checked="" type="checkbox"/> Colleen McNamara (MSE) | <input checked="" type="checkbox"/> Roderigo Padilla (Acad Advisement) | <input checked="" type="checkbox"/> Janet Goodyear (SAGE) |
| | <input checked="" type="checkbox"/> Bonnie Bailey (SAGE) | | |
| Guest(s) | | | |
| I/II . Determination of Quorum & Call to Order: | | | |
| Michael convened the meeting at 1:05PM and introduced new Senators Janet Goodyear (PT) and Bonnie Bailey (FT), both with SAGE. Each new Senator briefly described her background. | | | |
| III. Approval of Agenda | | | Action Taken |
| Amy moved to approve, Phalen seconded. Agenda approved unanimously. | | | |
| IV. Approval of Minutes from January 2013 Meeting | | | Action Taken |
| Minutes were corrected regarding the discussion of college service. Kalynn moved to approve the minutes and Andy seconded. Minutes as amended were unanimously approved. | | | |
| V. Academic Policies Committee | | | Presenter |
| Phalen distributed a draft statement of policy regarding electronic devices in the classroom. Maxine and Colleen noted that use of devices inside the classroom before class begins is permissible, and wording was changed to "before class begins". Judith recommended requiring that "all personal electronic devices" (rather than only cellular telephones) must be turned off, but other Senators noted discontinuity with the last sentence of the draft policy. Steve suggested combining into two sentences, but Bonnie and Shanna advocated a sentence devoted specifically to cell phones. Phalen suggested circulating two versions for consideration and feedback. | | | Michael and Phalen |
| Actions taken | | Person Responsible | Deadline |
| Phalen will circulate two versions to the FS for consideration, with a vote next month. | | Phalen | Next FS meeting |

CNM Faculty Senate Meeting Minutes

| VI. Calendar Proposal Committee | | Presenter |
|--|---------------------------|------------------|
| <p>Kalynn distributed a summary of her survey results in BIT. Colleen is still awaiting results from her survey of MSE. 79% of BIT faculty favors all colleges adopting a 15-15-12 schedule and 17% favor a 15-15-8 schedule. Colleen shared that MSE faculty strongly favors the 15-15-12 schedule, based on concerns about scheduling lab courses and FT/PT pay inequities. Many faculty would like to eliminate spring break and add a week off before the fall term. In response to a question from Maxine, Michael and Kalynn confirmed that the schedule discussion does not apply to late-start classes. Senators discussed differences in required class contact time between the various schools. Kalynn quoted one faculty member who asked why the 15-15-15 schedule wasn't included in the survey, and Michael responded that option wasn't included in the request from the Deans' Council. Several Senators recommended continued information gathering, including administering the survey on the rest of the schools, and clarifying CHSS contact hours requirements. Kalynn noted that most of her survey respondents were PT, and it was determined that responses will be broken down by faculty classification.</p> | | Kalynn |
| Actions to be taken | Person Responsible | Deadline |
| The Calendar Proposal Committee will continue their research and brief the FS. | Committee | Next FS meeting |
| VII. College Service Survey (or Other Duty Hours?) | | Presenter |
| <p>Michael expressed his view that a good argument can be made against conducting a college service survey, and that a better survey may address other duty hours. Cef's analysis, shared earlier by email, was reviewed, in which he noted that "college service" is not mentioned in the Collective Bargaining Agreement. Amy cautioned that any reference to the CBA elicits unintended connections to union issues, noting that the Chairs Council perceived that they were being asked to support the administration position on the union. Michael responded that the survey should precede an upcoming faculty forum about college service mentioned by Andy, and Judith agreed, because the survey will document the inconsistency in college service interpretation and implementation between Deans in the various schools. Andy described the CBA as the "rule book" and advocated for conducting the survey after the forum. Michael proposed using an inclusive term like "non student contact hours", and Bonnie suggested including both terms "college service" and "other duty hours" in the survey. Phalen expressed his support for conducting the survey before the forum, noting that an anonymous survey will elicit more informative responses because faculty may be unwilling to express opinions in a public forum. Michael mentioned that the same survey would be useful if administered to the Deans. Andy retracted his original suggestion, and reiterated the importance of holding the forum with administration. Michael remains adamantly opposed to including references to the CBA or any other requirements in the survey, in order to eliminate any bias in responses. Michael asked Senators to forward ideas to him within one week, and confirmed that the term "non student contact hours" will replace the terms "college service" and "other duty hours" in the survey. Judith questioned the purpose of the survey if "college service" and "other duty hours" aren't specifically mentioned, and Andy wondered if</p> | | Michael |

CNM Faculty Senate Meeting Minutes

| | | |
|--|----------------------------|------------------|
| <p>open-ended questions can provide a statistically interpretable survey. Michael explained that open-ended questions are needed to provide context for the question of differences between Deans in the interpretation of "college service" and "other duty hours". Andy expressed concern about posting survey results online, citing possible reticence of faculty to respond if their identities might be discerned. Michael and Judith assured FS that only the aggregated analysis of the survey responses will be posted, and cited utility in the ability to sort survey result by school. Maxine recommended checking with IRB, and Michael will investigate any requirements. Kalynn suggested referencing the upcoming forum in the survey instrument to encourage faculty to participate in "yet another survey". Andy offered an option of sharing the survey results during the forum instead of posting the results online, and Judith agreed while noting that some faculty may be unable to attend. Amy recalled the use of a suggestion box after a previous faculty forum, and FS consensus was to include a suggestion box during the upcoming forum. Judith asked why the proposed faculty forum separates FT and PT faculty, and Andy responded that FT and PT issues are different. Janet and Kalynn expressed concern that separate forums will widen the existing divide between FT and PT faculty, and Judith and Maxine suggested setting an agenda and inviting all faculty members to attend. FS discussed dates and locations for the faculty forum, and possible locations are Main, Montoya, Westside and the Workforce Training Center.</p> | | |
| Actions to be taken | Persons Responsible | Deadline |
| Senators will provide suggestions about the survey and the forum to Michael over the next week. Michael will redraft the survey language with FS input and re-distribute for FS feedback. | Michael | |
| VIII. Academic Affairs Council | | Presenter |
| Shanna and Amy reminded FS that Senators are invited to the monthly AAC meeting on Wednesday 3-5PM, and encouraged Senators to attend. | | |
| Actions to be taken | Person Responsible | Deadline |
| None | | |
| IX. Adjournment and next meeting | | |
| The meeting was adjourned at 2:59 PM. Next Meeting: 03/22/2013 Location: MS 402 | | |