

# CNM Faculty Senate Meeting Minutes

## I. Attendance

<b>Date: 11/20/2015</b>	<b>Time: 1:00 PM</b>	<b>Location: MS 301</b>		
<b>School</b>	<b>Checked Box Indicates Presence</b> <i>(alphabetical)</i>	<b>Names of Voting Members: First Last</b>		
<b>AT</b>	<input checked="" type="checkbox"/> Eric Barros (Vice Chair)	<input checked="" type="checkbox"/> Phelan Gavaldon <i>(Treasurer)</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>BIT</b>	<input type="checkbox"/> Elizabeth Baros	<input type="checkbox"/> David "Jim" Batzer	<input type="checkbox"/>	<input type="checkbox"/>
<b>CHSS</b>	<input type="checkbox"/> Nariman "Moni" Arfai	<input type="checkbox"/> Leonard Madrid	<input checked="" type="checkbox"/> Debarashmi "Debra" Mitra	<input type="checkbox"/> Sue Taylor
<b>HWPS</b>	<input checked="" type="checkbox"/> Karen Ball	<input type="checkbox"/> Renee Barela-Gutierrez	<input type="checkbox"/> Amy Rademacher-Neel	<input type="checkbox"/>
<b>MSE</b>	<input checked="" type="checkbox"/> John "Mark" Danley	<input type="checkbox"/> Melissa Franklin	<input type="checkbox"/> Aaron Wilson	<input checked="" type="checkbox"/> Patricio Rojas <i>(NEW, at-large)</i>
<b>SAGE</b>	<input type="checkbox"/> Therese Baca-Radler	<input checked="" type="checkbox"/> Everetta Mora	<input checked="" type="checkbox"/> Myra Reed <i>(Secretary)</i>	<input checked="" type="checkbox"/> David Valdés <i>(Chair)</i>

<b>CNM Office &amp; Representative (Non-Voting)</b>	ACE Learning Center	<input type="checkbox"/> Don McIver
	CNM Connect	<input type="checkbox"/> Herbert Hathaway
	Dean of Students	<input type="checkbox"/> Dr. Rudy Garcia
	Disability Resource Center	<input checked="" type="checkbox"/> Mark Cornett
	Student Government	<input type="checkbox"/>

<b>Guest(s)</b>	
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<b>II. Quorum (1/2 of the senate membership)</b>	<b>Action Taken</b>
<p>Quorum only present for first half of meeting.</p>	
<b>III. Approval of Minutes from Previous Meeting</b>	<b>Action Taken</b>
<p>CORRECTION: Patricio Rojas spelled incorrectly in previous minutes. Correct that. Faculty Senate Secretary will make other corrections as noted on hard copy draft in her folder. Will email to David V. for finalization</p> <p>Motion to pass as soon as corrections made. Seconded, and passed by unanimous vote.</p>	<p>Approved</p>
<b>IV. Approval of Agenda</b>	<b>Action Taken</b>
<p>Moved and seconded. Passed with unanimous vote.</p>	<p>Approved</p>
<b>V. Old Business</b>	<b>Presenter</b>
<p>Elections refinement 2015 document wording review. F/S members reviewed marked up text changes, and discussed them.</p> <p>A.) Constitution Change ARTICLE IV: Election of members limits for Senators who are elected to replace a Senator who cannot complete their current term.</p> <p>OPTION 1: If a Senator is elected at any time during an existing term to replace a Senator who cannot complete their current term, then they can complete that term, and may serve for 2 additional consecutive terms, if elected, before having to sit out. Up to 6years in office before sitting out for one year.</p> <p><b>FACULTY SENATE RECOMMENDS OPTION 2:</b> If a Senator is elected earlier than ½ way into an existing term to replace a Senator who cannot complete their current term, then they can complete that term, and may serve for 1 additional consecutive term, if elected, before having to sit out. Up to 5 years before sitting out.</p>	

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OPTION 3: If a Senator is elected at any time during an existing term to replace a Senator who cannot complete their current term, then they can complete that term, and may serve for 1 additional consecutive terms if elected, before having to sit out. Less than or up to 4 years before sitting out.

THIRD PARAGRAPH, P.1, BLUE HIGHLIGHTED TEXT: Change wording to state that Senators start their term beginning with the first meeting of the Fall semester.

B. Constitution Change: ARTICLE II, Item 2.), bolded text only. Accept as proposed. Moved and seconded. Passed by unanimous vote.

C. Convocation, Question 2. Debara Mitra will review the data to locate the top five responses on Judith's report. Judith may have the raw data, or else Phelan has it. Phelan will deliver it to David. Phelan and Patricio will assist Debara, if she needs additional assistance. Debara will coordinate obtaining assistance, if it is needed.

Deadline: Complete these activities by January 22, 2016 Faculty Senate Meeting.

Actions Taken	Person Responsible	Deadline
<ol style="list-style-type: none"> <li>1. Revise the Elections Refinement proposal according to above suggestions.</li> <li>2. Review the 2014 Convocation data to verify the top five responses on Judith's report</li> </ol>	<ol style="list-style-type: none"> <li>1. Aaron Wilson</li> <li>2. Sen.'s Debra M., Phelan G., Patricio R.</li> </ol>	<ol style="list-style-type: none"> <li>1. January 22, 2016</li> <li>2. January 22, 2016</li> </ol>

VI. Student Complaint Process	Presenter
<p>The Action Process team's purpose is not to determine efficacy of the process. They only create a form that everyone uses.</p> <p>Should Faculty Senate ask this question: What is the history of negative outcomes to P/T or F/T faculty as a result of the informal complaint management process? Informal survey count because no quorum was present. YEA: 6 NO: 0 Abstain: 2.</p> <p>Does Faculty Senate support standardizing the informal student complaint process? Y: 1 N: 4 Abs: 1</p>	

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Does Faculty Senate support standardizing the follow-up with faculty process when the informal complaint process is used? Y: 1 N: 0 Abs: 2		
<b>VOTING COUNTS ABOVE ARE UNOFFICIAL</b>		
<b>Actions taken</b>	<b>Person Responsible</b>	<b>Deadline</b>

<b>VII. Announcements and New Business</b>	<b>Presenter</b>
<p>New Business: None</p> <p>ANNOUNCEMENTS: Next Faculty Senate Meeting is January 22, 2016, in MS 301. Confirmed that NM F/T Faculty to have tenure, when they successfully complete their probationary period.</p>	

<b>VIII. Adjournment and next meeting</b>	
Meeting adjourned at 3:00 P.M. Next meeting on January 22	

**NOTE:** Mark Cornett reports that the DRC has lots of adaptive training software, and DRC will conduct faculty trainings if they are interested. If we want to do a survey in the future about what trainings faculty wants to have (ex. Working with autistic spectrum students, disabled veterans, ADHD), DRC will use that information to set up training sessions. Please remember that students should ask instructors to meet to review the students DRC Accommodation document, so that they will both understand the student's situation and needs.

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**NOTE:** In January 2016 meeting, discuss Myra Reed's possible conflict in the end of my term, because I am now secretary. Also discuss any other issues related to end of term for Senators.