

# CNM Faculty Senate Meeting Minutes

## ATTENDANCE

|               |  |   |  |   |
|---------------|--|---|--|---|
|               | <b>Date: 1-26-18</b>   | <b>Start Time: 1 pm</b>                                       | <b>Location: SRC-126</b>                                 |   |
| <b>School</b> | <b>Checked Box Indicates Presence</b>                            |   |  | <i>Names of Voting Members: First Last (alphabetical)</i> |
| <b>AT</b>     | <input checked="" type="checkbox"/> Eric Barros (Vice Chair)     | <input checked="" type="checkbox"/> Diana Lucero              | <input checked="" type="checkbox"/> Heidi Tahquechi      | <input type="checkbox"/>                                  |
| <b>BIT</b>    | <input checked="" type="checkbox"/> D. Jim Batzer (Tech Officer) | <input checked="" type="checkbox"/> Robert Stone              | <input type="checkbox"/>                                 | <input type="checkbox"/>                                  |
| <b>CHSS</b>   | <input checked="" type="checkbox"/> Debarashmi Mitra             | <input type="checkbox"/> Daniel Peterman                      | <input checked="" type="checkbox"/> Melanie Viramontes   | <input checked="" type="checkbox"/> Amy Whitfield         |
| <b>HWPS</b>   | <input type="checkbox"/> Renee Barela-Gutierrez                  | <input checked="" type="checkbox"/> Charles Fatta             | <input type="checkbox"/> Sean Haaverson                  | <input type="checkbox"/>                                  |
| <b>MSE</b>    | <input checked="" type="checkbox"/> Richard Elder                | <input type="checkbox"/> Melissa Franklin                     | <input checked="" type="checkbox"/> Bradley Knockel      | <input type="checkbox"/>                                  |
| <b>SAGE</b>   | <input type="checkbox"/> Aaron Cowan (Secretary)                 | <input checked="" type="checkbox"/> Everetta Mora (Treasurer) | <input checked="" type="checkbox"/> David Valdés (Chair) | <input type="checkbox"/>                                  |

|   |                            |  |
|---|----------------------------|--|
| <b>CNM Offices &amp; Representatives (Non-Voting)</b> | ACE Learning Center        | <input type="checkbox"/> Don McIver          |
|   | CNM Connect                | <input type="checkbox"/> Herbert Hathaway    |
|   | Dean of Students           | <input type="checkbox"/> Christopher Cavazos |
|   | Disability Resource Center | <input type="checkbox"/> Ann Lyn Hall        |
|   | Student Government         | <input type="checkbox"/> Jimmy Thompson      |

|                 |                                |
|-----------------|--------------------------------|
| <b>Guest(s)</b> | Rachel Black, Sydney Gunthorpe |
|-----------------|--------------------------------|

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## GETTING STARTED

| Quorum (1/2 of the senate membership)  | Proceed with Meeting   |
|--|--|
| Quorum Present <input checked="" type="checkbox"/><br>No Quorum Present <input type="checkbox"/> | YES <input checked="" type="checkbox"/><br>NO <input type="checkbox"/> |

| Approval of Agenda  |  | Proceed with Meeting   |
|---|--|--|
| Richard Elder volunteered to take notes in the Secretary's absence. | Motion to Approve: Diana<br>Second: Robert<br>Yay: unanimous<br>Nay:<br>Abstain: | YES <input checked="" type="checkbox"/><br>NO <input type="checkbox"/> |

| Approval of Draft Minutes from 12-1-17  |   | Approval Status  |
|---|---|--|
| Last Meeting Minutes Reviewed<br>Academic Integrity Policy<br>Framework for Online Quality Assurance<br>Internationalizing the curriculum | Motion to Approve: David<br>Second: Jim<br>Yay: unanimous<br>Nay:<br>Abstain: | Approved With Changes <input type="checkbox"/><br>Approved, As Is <input checked="" type="checkbox"/><br>Not Approved <input type="checkbox"/> |

| Announcements  | Action Taken |
|--|--------------|
| <ul style="list-style-type: none"> <li>College Day volunteers needed, Feb. 9.</li> <li>The approved academic integrity policy has been updated on the Dean of Students website.</li> </ul> |              |

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## TOPICS AND ACTIONS

| Topic: Statewide Gen Ed Update   |                         | Presenter |
|--|-------------------------|-----------|
| <ul style="list-style-type: none"> <li>- Sydney Gunthorpe, CNM Vice President for Academic Affairs, Presentation on Gen Ed Reform               <ul style="list-style-type: none"> <li>o Common Course Numbering efforts proceed</li> <li>o HB 108/SB 103 – State House and Senate have passed Higher Ed bills                   <ul style="list-style-type: none"> <li>▪ Gen Ed requirements (AA &amp; AS) go from 35 to 30 hours</li> <li>▪ Gen Ed revisions will continue to evolve before CNM is in compliance</li> <li>▪ Each institution has some flexibility in 9 hours of courses</li> <li>▪ Essential Skills Required: 3</li> <li>▪ AAS Degrees requirement remains 15 Gen Ed core</li> <li>▪ Trifecta of Changes                       <ul style="list-style-type: none"> <li>• Gen Ed 35 to 30 hours</li> <li>• Common Course numbering (CTE not yet affected by common course numbering)</li> <li>• Meta Majors (6 – 8 Meta Majors)</li> </ul> </li> <li>▪ Math Pathways: 3 paths of required math depending on your program</li> <li>▪ Implementation Timelines                       <ul style="list-style-type: none"> <li>• Catalog coming out Fall 2018 will list courses by “Old” course number but also include “New” course number</li> <li>• Catalog coming out Fall 2019 will list courses by “New” course number but also include “Old” course number</li> <li>• Thereafter only “New” course numbers will be used.</li> </ul> </li> <li>▪ New election may change requirements</li> <li>▪ Changing the Gen Ed requirements from 35 to 30 hours is the only mandatory part of the bill, all else are suggestions without implementation guidelines.</li> <li>▪ Certificate programs are mostly imbedded within degrees and will be brought along with the degree programs.</li> </ul> </li> </ul> </li> </ul> | <p>Sydney Gunthorpe</p> |           |
| Actions  | Person Responsible      | Deadline  |
|  |                         |           |
|  |                         |           |
|  |                         |           |

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| <b>Topic: Questions for Course Evaluations for Student-Owned Tech Strategic Direction</b>   |                           | <b>Presenter</b> |
|---|---------------------------|------------------|
| <ul style="list-style-type: none"> <li>- David Valdés presented survey questions for the Transition from College-owned Technology to Student-owned Technology by 2020 Strategic Direction Team.                             <ul style="list-style-type: none"> <li>o Survey questions originally intended to be included with end-of-term course evaluations</li> <li>o Not recommended to be included with course evals since it is not evaluative of the course.</li> </ul> </li> </ul> |                           | David Valdés     |
| <b>Actions</b>  | <b>Person Responsible</b> | <b>Deadline</b>  |
|   |                           |                  |

| <b>Topic: Standardized Syllabi</b>   |                           | <b>Presenter</b> |
|--|---------------------------|------------------|
| <ul style="list-style-type: none"> <li>- Rachel Black, Math Department Chair, presented Master Syllabus Template                             <ul style="list-style-type: none"> <li>o Department Chairs are required to review every syllabus in their departments.</li> <li>o Problem: no standardization between departments.                                     <ul style="list-style-type: none"> <li>▪ Should some requirements be standardized?</li> <li>▪ If Where should that be documented?</li> </ul> </li> </ul> </li> </ul> |                           | Rachel Black     |
| <b>Actions</b>   | <b>Person Responsible</b> | <b>Deadline</b>  |
|  |                           |                  |

| <b>Topic: Final Exam Emergency Disruption Policy</b>  |                           | <b>Presenter</b> |
|---|---------------------------|------------------|
| <ul style="list-style-type: none"> <li>- David Valdés presented about reviewing Final Exam Policy                             <ul style="list-style-type: none"> <li>o Should there be an “official” statement about final exam and potential disruptions to schedules.</li> <li>o Certification Programs; testing for certificate is often the “final exam,” cannot be waived</li> <li>o Is there an official policy?</li> </ul> </li> </ul> |                           | David Valdés     |
| <b>Actions</b>  | <b>Person Responsible</b> | <b>Deadline</b>  |
| Motion to investigate this issue: Jim   |                           |                  |
| Seconded Heidi  |                           |                  |
| Approved (unanimous)  |                           |                  |

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| <b>Topic: Textbook Adoption Guide Review</b>   |                            | <b>Presenter</b> |
|--|----------------------------|------------------|
| - David Valdes asked for volunteers to review Faculty Guidelines for textbook adoption (language, strategic direction, cost/pricing) |                            |                  |
| <b>Actions</b>   | <b>Persons Responsible</b> | <b>Deadline</b>  |
| Textbook Adoptions Guideline Review (of the document on the Academic Affairs website)  | Jim and Debra              | TBD              |

ADJOURN

| <b>Call to Adjourn</b>   |
|--|
| Motion: Robert<br>Second: Jim<br>Yay: unanimous<br>Nay:<br>Abstain:<br>Time of adjournment: 3 pm |