

# CNM Faculty Senate Meeting Minutes

<b>Date:</b> 4-17-15	<b>Time:</b> 1:01 pm	<b>Location:</b> CNM Main Campus – Max Salazar (MS) Room 304	
<b>Attendees</b>	<b>Chair</b> <input checked="" type="checkbox"/> Judith Tomasson (SAGE)	<b>Vice-Chair</b> <input checked="" type="checkbox"/> Christine Burns (BIT)	<b>Secretary</b> <input checked="" type="checkbox"/> David Valdés (SAGE)
	<b>Treasurer</b> <input type="checkbox"/> Phelan Gavaldon (AT)		
	<input checked="" type="checkbox"/> Elizabeth “Liz” Baros (BIT)	<input type="checkbox"/> Maxine Freed (CHSS)	<input type="checkbox"/> Andy Russell (CHSS)
	<input checked="" type="checkbox"/> Eric Barros (AT)	<input type="checkbox"/> Janna Goodyear (SAGE)	<input checked="" type="checkbox"/> Sue Taylor (PT-CHSS)
	<input checked="" type="checkbox"/> David “Jim” Batzer (BIT)	<input checked="" type="checkbox"/> Kathy Kaestner (HWPS)	<input type="checkbox"/> Aaron Wilson (MSE)
	<input checked="" type="checkbox"/> Shanna Davis (HWPS)	<input checked="" type="checkbox"/> Debarashmi Mitra (CHSS)	<input checked="" type="checkbox"/> Myra Reed (PT-SAGE)
	<input checked="" type="checkbox"/> Mark Danley (MSE)	<input checked="" type="checkbox"/> Everetta Mora (SAGE)	<input checked="" type="checkbox"/> Therese Baca-Radler (PT-SAGE)
	<input type="checkbox"/> Melissa Franklin (MSE)	<input checked="" type="checkbox"/> Amy Rademacher Neel (HWPS)	<input type="checkbox"/> Roderigo Padilla (Acad. Adv. Non voting)
<b>Guest(s)</b>	Dr. Rudy Garcia		
<b>I. Quorum – 1:05 pm</b>			
Quorum satisfied with 12 FT senators.			
<b>II. Approval of Minutes from <i>previous</i> Meeting – 1:15 pm</b>			
Sen. Burns motions Sen. Liz Baros seconds All approve			<b>Action Taken</b>
<b>III. Approval of Agenda ???</b>			
???			<b>Action Taken</b>

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<b>IV. Access Control Project – 1:18 pm</b>		<b>Presenter</b>
<ul style="list-style-type: none"> <li>• Several door access controls are being updated for safety and security.</li> <li>• New access cards are more expensive. If a faculty member loses the card then that person would have to pay for a new card.</li> <li>• Can the time that faculty enter/exit the office be monitored? Can our movements be tracked?</li> <li>• What if an alarm is on but the door is unlocked?</li> <li>• We need to find a way to collect concerns about these issues.</li> <li>• Are we going to have to let students in to the bathrooms?</li> <li>• There will not be manual locks on the doors.</li> <li>• Faculty will have much greater access to classrooms and workrooms.</li> <li>• We cannot give faculty the responsibility for the security of classrooms without providing decision making authority.</li> <li>• Faculty will not be locked inside their classrooms. There’s always a way out (per fire code).</li> <li>• What are we doing as the Faculty Senate? <ul style="list-style-type: none"> <li>○ Ans: Sen. Tomasson is the faculty representative for this project.</li> </ul> </li> <li>• Faculty should have the right to lock and unlock at will.</li> <li>• The purpose of this project is to upgrade our security.</li> <li>• Door access will now be able to be granted through Banner, as opposed to each card having to be programmed for particular doors physically.</li> <li>• One of the benefits to the completion of this project will be to quickly prohibit terminated faculty and staff from having access.</li> <li>• ADMINISTRATIVE COSTS &amp; INCREASED SECURITY are the main purposes for this project.</li> </ul>		Sen. Tomasson
<b>Actions Taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
<ul style="list-style-type: none"> <li>• Clarify parameters of what faculty need for this to be practical.</li> <li>• Sen. Tomasson will send an update by email to the senate. Senators need to reply.</li> </ul>	Sen. Tomasson	End of April
<b>V. Talent Management System – 1:44 pm</b>		<b>Presenter</b>
<ul style="list-style-type: none"> <li>• System will be integrated with MyCNM to aid in faculty profiles including job descriptions, added skills, training, etc.</li> <li>• There will be faculty on the team that considers this system.</li> <li>• This system will be more utilized by HR and staff than faculty.</li> <li>• Who inputs what remains to be determined.</li> <li>• System currently not implemented. Many things are still being discussed.</li> </ul>		Sen. Tomasson
<b>Actions taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
No action to be taken at this time.		

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VI. Other News & Updates – 1:50 pm		Presenter
<p><b>Budget</b></p> <ul style="list-style-type: none"> <li>Everyone should attempt to make budget cuts wherever possible.</li> </ul> <p><b>Adjunct Faculty</b></p> <ul style="list-style-type: none"> <li>There is a new process for adjunct faculty, created by Associate Deans (AD's).</li> <li>Should be accessible on the Academic Affairs website under Key Processes.</li> <li>Sen. Tomasson suggested adding adjunct faculty to the team that looks at this process. AD's want to run the process for a year before creating new teams for evaluation.</li> <li>Is there an opportunity to modify forms/processes?</li> <li>The senate survey should be used in the development of new processes.</li> </ul>		
Actions to be taken	Persons Responsible	Deadline
Revisit the Adjunct Faculty process	All senators	By the next meeting of the senate.
VII. CCC Bylaws Changes – 2:07 pm		Presenter
<ul style="list-style-type: none"> <li>CCC still under the Faculty Senate umbrella.</li> <li>Removal process is now internalized.                             <ul style="list-style-type: none"> <li>CCC members can be removed by <math>\frac{3}{4}</math> of the CCC membership.</li> <li>Language reads “may” instead of “shall.”</li> </ul> </li> <li>Elections for CCC members will be held every 3 years (beginning 2016).</li> <li>Bylaw review will occur in 2018 (every 3 years).</li> <li>The CCC is more like a work group than a committee.</li> <li>The Faculty Senate will <b>review</b> new members, as opposed to approve them.</li> <li>CCC Bylaws must still be approved by the Faculty Senate.</li> <li>If a member of the Faculty Senate, or faculty member not on the Faculty Senate, wishes to attend a CCC meeting, is this allowed by the CCC?</li> </ul> <p><b>Does the Faculty Senate approve of the changes made to the CCC Bylaws?</b>                      Sen. Burns motions to approve                      Sen. Danley seconds the motion                      All are in favor of approving the changes.</p>		Sen. Batzer
Actions to be taken	Person Responsible	Deadline
No action to be taken at this time.		

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VIII. Bookstore & Academic Freedom – 2:18 pm		Presenter
<p><b>Academic Freedom</b></p> <ul style="list-style-type: none"> <li>Sen. Tomasson would like the Faculty Senate to sponsor a session on academic freedom on the Faculty Focus Day (Thursday before the Fall term).                             <ul style="list-style-type: none"> <li>If you know lawyers that can participate please let us know.</li> <li>If you know other credible sources to help us present please let us know.</li> <li>Does the FS have a budget to do this?</li> <li>Sydney Gunthorpe can be approached for money to bring in a speaker.</li> <li>ACLU may be willing to come.</li> <li>UNM Law School may be willing.</li> </ul> </li> <li>CNM needs to clarify the meaning of academic freedom.</li> </ul> <p><b>Bookstore</b></p> <ul style="list-style-type: none"> <li>CNM Administration wants the memo that George Washington University sent to their faculty on the status of Follett’s involvement with faculty syllabi, etc.</li> <li>The above memo has been found online.</li> <li>Follett is happy to help faculty put together a brochure on how to help students save money at the bookstore.                             <ul style="list-style-type: none"> <li>Would Follett be willing to put this information on their public website?</li> <li>See “Follett Discover” in learn.cnm.edu</li> </ul> </li> </ul>		<p>Sen. Tomasson: Academic Freedom</p> <p>Sen. Burns: Bookstore</p>
Actions to be taken	Person Responsible	Deadline
<p>Academic Freedom</p> <ul style="list-style-type: none"> <li>Pass information on credible sources for presentation to Faculty Senate</li> </ul>	<p>Academic Freedom All</p>	
IX. Updates on Summer Projects – 2:34 pm		Presenter
<p>Will be conducted through email</p>		<p>Sen. Tomasson</p>
Actions to be taken	Person Responsible	Deadline
<p>Will be conducted through email</p>	<p>Sen. Tomasson</p>	<p>Unknown</p>

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X. Faculty Senate Term Limits – 2:34 (revisited at 2:50 pm)		Presenter
<p>Sen. Burns motioned to move to June meeting. None opposed.</p> <p>Revisited (Exploratory Conversation)</p> <ul style="list-style-type: none"> <li>• There is some ambiguity between the regular full-time representative and the at-large representative. Who is at-large?</li> <li>• Every school has two regular senators. At-large members vary relative to school size.</li> <li>• The at-large member needs to be officially indicated.</li> <li>• We should increase the number of part-time faculty.</li> <li>• 3-year term length should be considered to allow senators a year to get acquainted with senate operations before potentially serving as an officer of the senate.</li> <li>• Elections could be staggered.</li> <li>• Our goal is to provide faculty the opportunity to work within the faculty senate without losing institutional knowledge.</li> <li>• Would it be useful to review one article at a time, perhaps in a small team? That is, should we have a sub-team to evaluate the purpose(s) inherent in the language of the constitution? Perhaps one article could be tackled per semester.</li> </ul>		Sen. Tomasson (both times)
Actions to be taken	Person Responsible	Deadline
<p>Please visit the discussion board on term limits located at <a href="http://learn.cnm.edu">learn.cnm.edu</a> &gt; Community &gt; CNM Faculty Senate &gt; Discussions &gt; Term Limits in the Faculty Senate</p> <ul style="list-style-type: none"> <li>• Discuss in June</li> <li>• Vote in July</li> </ul>	All	<p>Review discussion by the June meeting</p> <ul style="list-style-type: none"> <li>• Discuss in June</li> <li>• Vote in July</li> </ul>
XI. Faculty Senate Officer Nominations & Selection for Fall 2015 – 2:35 pm		Presenter
<p><b>Current</b>            Chair: Sen. Tomasson            Vice Chair: Sen. Burns            Treasurer: Sen. Gavaldon            Secretary: Sen. Valdés</p> <p><b>Nominated</b>            Chair: Sen. Valdés            Vice Chair: Sen. Eric Barros            Treasurer: Sen. Gavaldon            Secretary: Myra Reed</p> <p><b>Selected</b>            Chair: Sen. Valdés            Vice Chair: Sen. Eric Barros            Treasurer: Sen. Gavaldon</p>		Sen. Tomasson

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Secretary: Myra Reed		
<b>Vote on Selected Members Above (Non-Secret Ballot)</b>		
Chair: All in favor, none opposed, none abstained		
Vice: All in favor, none opposed, none abstained		
Treasurer: All in favor, none opposed, none abstained		
Secretary: All in favor, none opposed, none abstained		
<b>Actions to be taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
See above.		
<b>XII. Announcements – 3:08 pm</b>		<b>Presenter</b>
<b>XIII. Adjournment and next meeting – 3:09 pm</b>		
All in favor!		N/A

DRAFT