

October 16, 2020

Meeting Began: 1:00pm

Meeting End: 2:51pm

ATTENDANCE - **PRESENT** or **ABSENT**

| | Date: 10-16-2020 | Start Time: 1:00pm | Location: Online "Zoom" | |
|---------------------------------|---|---------------------------------------|---------------------------------|-------------------------------------|
| School | Checked Box Indicates Presence <i>Names of Voting Members: First Last</i> | | | |
| AT <i>PT vacancy</i> | James Hernandez (FT) | | Curtis Garand (FT) | David Ortiz (PT) |
| BIT <i>FT vacancy</i> | Marie Bok (FT) (Tech Officer) | Laura Arguelles (PT) | Jolynne Chavez Vigil (PT) | |
| CHSS | Rachel Gift (PT) | Trent Toulouse (FT) | Angie Alley (FT) (Secretary) | Jessica Rosazza-Williams (Chair) |
| HWPS | Jack (Paul) Wilder (PT) | Charles Molinari (FT) (Vice Chair) | Mike Faulhaber (FT) | Kathy Roberts (PT) (Treasurer) |
| MSE | Sierra Netz (FT) (Tech Officer) | Karen Riley (FT) | Brandy Johnson (PT) | Patricio Jojas (PT) |
| SAGE | Pamela Herrington (FT) | Jeannette Palmer (PT) | | |

START OF MEETING – 1:00pm

- Kathlynn & Marie approved the September meeting notes.

1:05pm – Tracey Hartzler

- There are four efforts that CNM is focusing on. Tracy talked about this at the Governing Board.
- 1. There are talks around a new Student Services Center and Academic Affairs as a whole.
- 2. More conversations around replacing Banner.
- 3. Education advisory board that focus on education and higher education. Focus on student success.
- 4. EAB to review enrollment and advisement and the role of faculty involvement.
- Are the four efforts helping our students?

- These efforts will come to an end in December 2020.
- Tracy is focusing on engagement of our students.
- The roadmap for these efforts will be 16-18 months.

1:27 – Jackie Lamoureux – Presidential Fellow, Brightspace Phase 2

- Since all faculty and students are online this term, Jackie wants to let everyone know that there are a lot of tools out there to make classes successful.
- Jackie wants all faculty to email her our four favorite and least favorite tools in Brightspace
- She is putting together information that will help everything with our FAQ's.

1:37 - Victor Leon - Faculty Equipment Request Portal

- Victor will talk about three points:
 1. Overview Faculty Technology Program
 2. Faculty Support Initiatives
 3. Concerns
- OVERVIEW FACULTY TECHNOLOGY PROGRAM
- The point of this is to ensure that faculty have the equipment that they need.
 - o Call 224-HELP
 - o Email: its servicedesk@cnm.edu
 - o COMMUNICATION
 - NewsLink
 - Dean's Council
 - Faculty Senate
 - Direct email from Deans.
 - o The online form has been simplified – really focusing on an easier way for faculty can ask for equipment.
- FACULTY SUPPORT INITIATIVES
 - o There are 349 laptops loaned out. All student requests have been met.
 - o The next purchase of equipment in process (315 Dell Laptops and 20 Macbooks)
 - o GEER (Governors Emergency Relief) Funding – potential funding source
 - o Recurring update in utilization
 - o Reports will be sent out weekly on where IT is on the equipment.
 - o Comprehensive Technology Training
 - Collaboration with the HR training Hub
 - Multi-level based upon comfort-level
 - ITS training- Tech Talk
 - o Faculty Lab
 - Budgetfest request
 - Aligns with IT Governance initiative and how IT will be structured.

2:00 - Marissa Wald - Presidential Fellow, Student Persistence - open discussion

- CNM has suffered from enrollment decline in the past 10 years. This is what follows what's going on nationally.
- Marissa is here to promote student success.
- Research shows that if a student drops a class, they are far more likely to not complete their goals at CNM. That statement doesn't apply to all students!

- There are lots of things that can promote student persistence.
- Marissa has 2 ideas that she wants to share...
- 1. What do faculty members think is the most important elements to when it comes to persistence? Marissa wants faculty to send her ideas.
- She is starting research on social integration in the college. Our sense of community is not as strong as it could be.
- 2. Marissa wants faculty members to write postcards to their students - something physical – that shows that we care and support them. It's not just about being online, but that they are a part of our community. We don't want students to feel disconnected.
- If we think of anything, send Marissa an email – mwald@cnm.edu

2:17 - Updates from Committees:

1. CTL
 - a. Order mics because with wearing masks, students have hard time hearing faculty.
 - b. Sign up for CTL sessions. As of right now, there is only 1 session. CTL needs submission for the conference.
 - c. Theme is "teaching in times of crisis"
 - d. Reimagining Academic Affairs and redesign of CTL
2. Accreditation
 - a. In May 2020, the accreditation submitted to the HLC. HLC was happy with what was received.
 - b. The last accreditation meeting, went over some of the gaps that doesn't have data to support what's going on at CNM. They will be in touch with ODS to fill in the data that is missing.
 - c. The next proposal will be due 2023/2024
 - d. CNM was accepted to the Assessment Academy - it will serve as quality initiative project. It will be over assessment.
 - e. How specifically CNM follows up with faculty is staying current in their field. Want the faculty senate to give ideas on how faculty is staying current in their field.
3. Governing Board
 - a. The new ERP
 - b. Enrollment – the new applications are down 23%. All schools are seeing a dip in enrollment. Not all programs can be in an online format, so that might attribute to the down in enrollment.
 - c. Dual credit is down by 19%.

TAG and ITS meetings

Best news is about the faculty loaned program.

2:51 - Bylaws - Updating Tech Officer and Accepting Changes to Terms

- Need to show in the by-laws that we now have two tech officers.
- Kathlynn & Marie vote to approve this change.
- It passed unanimously

Meeting ended – 3:00pm

Open discussion, future needs