

## Credit for Prior Learning CNM Faculty Online Certification

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

CNM faculty who have successfully completed the CNM Faculty Online Certification training may earn credit towards the Online Teaching and Learning, Certificate of Achievement.

1. In order to request or receive credit you must be an active CNM student with a declared major of Online Teaching and Learning, Certificate of Achievement. If you do not have an active student account or it has been over a year since you attended CNM classes, you will need to complete a new CNM application through this link: <https://cnmapprentice.force.com/apply/s/login/SelfRegister>
2. Once you receive your acceptance email, you may submit your request for credit to Grad & Eval via email [gradeval@cnm.edu](mailto:gradeval@cnm.edu) with the following required documents attached:
  1. A completed, signed CPL Distance Learning for CNM Faculty Form (this form),
  2. A copy of your government issued ID, and
  3. A valid CNM Distance Learning Certificate of Completion for one or more of the trainings listed below.

\* Please indicate the credit you are requesting and in which you are submitting the corresponding certificate(s).

If you successfully complete:	You will receive credit for:
<input type="checkbox"/> CNM Faculty Online Certification 1	TLOL 1010 – Introduction to Teaching and Learning Online (2 Cr) <b>Total: 2 credit hours</b>
<input type="checkbox"/> CNM Faculty Online Certification 2	TLOL 1015 – Online Curriculum Design and Instruction (3 Cr) <b>Total: 3 credit hours</b>
<input type="checkbox"/> CNM Distance Learning Fast Track	TLOL 1010 – Introduction to Teaching and Learning Online (2 Cr) TLOL 1015 – Online Curriculum Design and Instruction (3 Cr) <b>Total: 5 credit hours</b>

### Statement of Understanding

I confirm that I am a current CNM student and I have declared Online Teaching and Learning, Certificate of Achievement as my major. I am using the attached documents as evidence of my prior learning. I understand that I must still complete CNM graduation residency requirements and that CPL counts toward the [maximum time frame](#) standard of academic progress for financial aid. I realize that my request for CPL will not be completed if I do not submit my request to Enrollment Services or to [askgrad@cnm.edu](mailto:askgrad@cnm.edu) with this completed form, and all required documents listed above. Further, I understand that credit earned through CPL may not be accepted at another college or university and it is my responsibility to contact any institution in which I intend to transfer to inquire into their policy on accepting CPL awarded at CNM.

**X** \_\_\_\_\_ \_\_\_\_\_  
 Student Signature Date

FOR CNM GRAD & EVAL OFFICE USE ONLY

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 Processed by \_\_\_\_\_  
 Date Processed